



## THE NIH IS THE CENTER OF MEDICAL AND BEHAVIORAL RESEARCH FOR THE NATION

MAKING ESSENTIAL MEDICAL DISCOVERIES THAT  
IMPROVE HEALTH AND SAVE LIVES.



**Department of Health and Human Services  
National Institutes of Health  
Deputy Director, Division of Lung Diseases  
National Heart, Lung, and Blood Institute**

**THE POSITION:** The National Heart, Lung, and Blood Institute (NHLBI), a component of the National Institutes of Health (NIH) and the Department of Health and Human Services (DHHS) is seeking exceptional candidates for the position of Deputy Director, Division of Lung Diseases (DLD). NHLBI is a national and international leader in heart, lung, blood, and sleep disorders. The DLD Deputy Director position offers an exciting opportunity for scientific and managerial leadership in supporting the overwhelming majority of scientific and clinical pulmonary, critical care, and sleep research nationwide, from basic, to translational, to clinical, to epidemiological studies. The Division supports research that expands our understanding of lung and sleep/circadian biology, examines lung disease and sleep disorder pathology, and applies this knowledge through translational studies and clinical trials that lead to new and improved ways to diagnose, treat, and prevent lung diseases and sleep disorders.

The Deputy Director position offers an extraordinary opportunity for physician-scientists with excellent knowledge of the advanced principles, theories and practices applicable to medical and scientific areas of major and rare pulmonary, critical care and sleep diseases and/or their associated clinical manifestations, ensuring that the public investment in the future of medical research and education will be well used, serving the public health, the profession and society. Working with the Director of DLD, the Deputy Director will assume a policy-making role in senior leadership at NHLBI, sharing the future of pulmonary, critical care, and sleep research and leading internationally renowned programs that integrate basic science and clinical research.

Information about the Division is available at: <https://www.nhlbi.nih.gov/about/divisions/division-lung-diseases>

**LOCATION: Bethesda, Maryland**

**REQUIRED QUALIFICATIONS:** The NHLBI seeks candidates who have a commitment to scientific excellence and the energy, enthusiasm, and innovative thinking necessary to lead a dynamic and diverse organization. The ideal candidate will be a leader who has demonstrated experience in setting, planning, implementing and analyzing program objectives and priorities and should have the demonstrated ability to manage financial and human resources and coordinate a research portfolio involving extensive internal and external collaboration. They must be a leader who is experienced in giving presentations nationally to broad audiences, including researchers, policy makers, and the general public. Applicants must possess an M.D., or an M.D. plus Ph.D. with excellent knowledge of the advanced principles, theories and practices applicable to medical and scientific areas of major and rare pulmonary and sleep diseases and/or their associated clinical manifestations. Based on the responsibility to assess research needs on a national/international scale and formulate and implement plans for solicitation of new research, the Deputy Director must exhibit a broad scientific vision, demonstrating skill in managing a broad and complex biomedical research program, and the ability to lead and inspire a staff with expertise in diverse scientific disciplines. The Deputy Director must have a comprehensive understanding of the procedures and policies related to the review, award and management of grants, cooperative agreements and contracts, as well as the ability to serve as an authority on the development, implementation, management and analysis of DLD's complex annual operating and program budget with multiple funding categories. Additional major responsibilities of this position include: liaison with representatives of other NIH Institutes and Centers, federal and non-federal agencies, international research organizations, professional societies, foundations, the media and patient advocacy groups; establishment of research collaborations with not-for-profit organizations and industry partners; and maintenance of a productive work environment meeting EEO workplace diversity, staff professional education and monitoring objectives of the NIH.

**SALARY/BENEFITS:** The Deputy Director, DLD will be appointed at a salary commensurate with his/her qualifications and experience. A recruitment or relocation bonus may be available, and relocation expenses may be paid. Full Federal benefits, including leave, health and life insurance, long term care insurance, retirement, and savings plan (401K equivalent) will be provided. The successful candidate is subject to a background investigation and public financial disclosure report prior to the effective date of the appointment.

**EQUAL OPPORTUNITY EMPLOYMENT:** Selection for this position will be based solely on merit, with no discrimination for non-merit reasons such as race, color, religion, gender, sexual orientation, national origin, political affiliation, marital status, disability, age, or membership or non-membership in an employee organization. The NIH encourages the application and nomination of qualified women, minorities, and individuals with disabilities.

**STANDARDS OF CONDUCT/FINANCIAL DISCLOSURE:** The National Institutes of Health inspires public confidence in our science by maintaining high ethical principles. NIH employees are subject to Federal government-wide regulations and statutes as well as agency-specific regulations described at [the NIH Ethics Website](#). We encourage you to review this information. The position is subject to a background investigation and requires the incumbent to complete a public financial disclosure report prior to the effective date of the appointment.

**FOREIGN EDUCATION:** Applicants who have completed part or all of their education outside of the U.S. must have their foreign education evaluated by an accredited organization to ensure that the foreign education is equivalent to education received in accredited educational institutions in the U.S. **We will only accept the completed foreign education evaluation.** For more information on Foreign Education verification, visit the [National Association of Credential Evaluation Services \(NACES\)](#) website. Verification must be received prior to the effective date of the appointment.

**REASONABLE ACCOMMODATION:** NIH provides reasonable accommodations to applicants with disabilities. If you require reasonable accommodation during any part of the application and hiring process, please notify us. The decision on granting reasonable accommodation will be made on a case-by-case basis.

**HOW TO APPLY:**

Applicants must submit the following documents:

- **a current Curriculum Vitae**
- **copy of advanced degree**
- **bibliography**
- **full contact details for three references**
- **a vision statement (not to exceed two pages)**
- **a statement that addresses the specific qualification requirements (not to exceed two pages); and**
- **a statement indicating how you have promoted equity, diversity and inclusion, and describing your mentoring and outreach activities, especially those involving women and persons from racial/ethnic or other groups that are underrepresented in biomedical research (not to exceed two pages)**

Applications can be sent to [nhlbicareers@mail.nih.gov](mailto:nhlbicareers@mail.nih.gov). Applications will be accepted beginning on **June 21, 2021**. The closing date is **August 20, 2021**.

You may contact Lynn Hellinger with questions and for more information about this vacancy at [lhellinger@nhlbi.nih.gov](mailto:lhellinger@nhlbi.nih.gov) or 301-802-0168.

DO NOT INCLUDE YOUR BIRTH DATE OR SOCIAL SECURITY NUMBER (SSN) ON APPLICATION MATERIALS

***DHHS AND NIH ARE EQUAL OPPORTUNITY EMPLOYERS***