

**AAIP Board Meeting Minutes
January 20, 2021**

Attendees: Tom Anderson, Mary Owen, Shaquita Bell, Jonathan Baines, Allison Kelliher, Charlene Hansen, Jana Harkins, Margaret Knight

Absent: Missy Begay,

Call to Order/Roll Call: Meeting commenced at 8:17 PM (CST)

Topic	Discussion	Action Items
I. Meeting: Call to Order	Mary Owen, MD, AAIP President at 8:17 PM CST	
II. Roll call:	Allison Kelliher, MD Quorum established	
III. Approval of: December 16, 2020 Minutes	<u>Motion to approve December 16 2020 by Allison Kelliher, second by Dr. Shaquita Bell. Motion passed</u>	August 6 th & 7 th Minutes to be approved by majority members during January meeting.
IV. Financial Report/comments – Jana Harkins, CPA Oklahoma Center for Non Profits	Jana stated she did not see any major changes. A \$20,000 grant was received from AMA. Revenue from contributions and membership dues is up. Advertising cost to Good Health and Koahnic is reimbursable from the grant. Annual report for the year ending was filed.	Jana is available for the January 29, 2021 Membership Semi-Annual Meeting. Quarterly FFR report for the period ending December 31, 2020 is due at the end of the month. Audit is in progress
V. Discussion and Updates – Mary Owen, MD	A. ED Report Tom Anderson reported (1) a grant was submitted to CDC, January 19, 2021, regarding COVID and Seasonal Flu vaccination in the amount of \$333,000 with start date of February 1, 2021. This grant is specifically for minority	

medical associations. (2) a HRSA survey was to be conducted by AAIP but was impacted in March 2020 by COVID. Staff will start making calls to the clinics pending IRB approval by Southcentral Foundation. The agreement is for \$85 per hour for a total of \$40,000. 3) One Opioid Response grant (ORN) is ending at the end of the month and the other is \$100,000 per year for 2 years which includes advertising. 4) A program report for SAMSHA was submitted on 12/31/2020 reporting activities ending 9/31/2020. 5) Continuation grant for year 4 is due 2/4/2021. Dr. Bell stated she would forward grants to Tom that might be a fit for AAIP. Dr. Owen reported she recommended a grant writer that worked out well for AAIP.

B. Committees and Liaison Reports

Dr. Owen stated she would have an agenda for the Semi-Annual Membership meeting soon. AAIP COVID Taskforce has representation from different regions, will also talk more about this at the membership meeting. The SW area, NW (SIHB). NW Portland Health Board, and a mixed bag. Video doing well. Alaska South Central Foundation doing well, and Oklahoma also doing well. Aberdeen and California have no report. Thank you to Dr. Begay and Ivy doing great with videos on Facebook.

1. Governance: Dr. Owen reported there has been not report from the committee regarding the Treasurer position. She reached out to Dr. Blair Matheson, who has a strong commitment to AAIP and if not objections will appoint Dr. Matheson as Treasurer.

2. Rites and Ceremonies: Allison Kelliher, reported the committee has had two meetings that included Dr. Vainio,

Dr. Shaw, and Dr. Maresca. The committee would like to provide an opening prayer and closing prayer for the semi-annual meeting. Dr. Shaw will do an opening and Dr. Maresca will do closing with Dr. Vainio providing an introduction. Dr. Kelliher stated that Dr. Shaw would like to do a workshop on straightening eagle feathers and keeping the bones for a workshop on bone whistles for the summer meeting. However, there might not be time at the semi-annual meeting for the workshop. Dr. Kelliher also discussed having an evening circle regarding resiliency in place of a sweat. Dr. Kelliher also stated that Dr. Shaw could also be part of the CCMW. Dr. Henson, stated the wellness session could be another forum for Dr. Shaw. Dr. Owen stated session don't have to be held only once but could be repeated.

3. Finance: Vacant

4. Policy & Legislation: Dr. Owen stated she is working with IHS regarding a new MOU but will wait until new leadership since the resignation of Mr. Weahkee. Elizabeth Fowler is the acting IHS director. The P&L Committee will come up with a new MOU and send to the board for review. Dr. Henson reported she could assist with the MOU. Dr. Henson reported that she is applying for the IHS Director position and would the support of her application. Tom stated that AAIP has criteria that was developed regarding the IHS Director position and will share will the board. Dr. Hansen stated has not had a clinician for this position and is a a weakness of the system. The requests by Dr. Owen for AAIP's support should be in the record as a separate motion.

5. Membership: Missy Begay – No report

6. Academic Medicine/Education: Jon Baines stated he is working on the letter to the membership and received the consent form for the privacy wall and would go out to the members for the children's book. Pre-residency workshop has to go to another committee for approval, will let the board know soon.

7. Public Relations & Marketing: Missy Begay
The PR/Marketing Committee is planning a hard copy newsletter for those who are not looking at social media. Dr. Kelliher had hoped to submit something regarding the physician wellness session. She also mentioned that the Mood Management by Dr. Mary Rosessel will be held tomorrow night.

9. Physician Wellness: Charlene Hansen reported the schedule for the wellness session for February and March are set. The committee is looking at doing a fun or game night and request suggestions. Talking Circles have low turnout and would like to check with membership at semi-annual meeting and the need for more people. Dr. Henson discussed the card that will be sent to the members that has artwork suitable for framing with a greeting for a new year. The card explains the artwork and sends a goodwill message from AAIP. The card is being done by Shutterfy and is 6X8 and include pre-addressed. The committee ordered 400 cards at a cost of \$600 and donations raised from the herbal plant session. The committee was not sure about asking for board approval cover this cost. Dr. Owen agreed that AAIP should consider helping to pay for the card. Dr. Owen made a motion that AAIP cover the cost, second by Dr. Bell. Motion passed. Dr. Kelliher discussed the Talking Circles that have a profound effect on

participants and is hoping for a better attendance. The Talking Circle are held on a regular basis the first Saturday of the month for women and a mixed circle on the 3rd Saturday. There was a request for a men's circle but suggested participation in the mixed circle.

10. Annual Meeting: Dr. Bell reported that the committee held 2 meetings and the platform for the software is coming along and fees have been set. Nothing outstanding to report. ANAMS is willing to take responsibility for the Saturday student/physician mixer and is grateful for the lower fees. Dr. Owen is trying to get Dr. Fauci for the annual meeting. Dr. Bell would like to request Saturday for the CONACH talk as they do a grant activity for the students and residents.

11. Liaison Reports: No reports

12. Dr. Owen reported that she attended an event where she was introduced along with other national minority presidents. Also, Dr. Owen would like to invite the head of AAMC to the annual meeting.

C. New Business

Motion by Dr. Shaquita Bell and second by Dr. Jonathan Baines to approve Dr. Owens request for AAIP support for her application for IHS Director. Motion passed.

	<p>Discussion regarding board and committee meetings. Dr. Owen stated AAIP members are always welcome to committee meeting. Dr. Owen asked the board to start thinking about the possibility of going to quarterly board meetings and committees could meet whenever. Tom stated that the communication between the Executive Director and President is ongoing. And quarterly meeting would make life easier for staff and knows of other board that meeting quarterly. Suggestion is to make board meeting shorter with reports submitted and review ahead of time. Another suggestion was to go to every other month instead of quarterly. Dr. Owen asked the board to think about it and does not have to decide tonight.</p> <p>Dr. Owen stated the 50th Anniversary celebration is on hold.</p> <p><u>Motion to approve all reports by Dr. Hensen, second by Dr. Bell, motion passed.</u></p>	
<p>VII. Adjourn Meeting adjourned at 10 PM CST</p>	<p><u>Motion to adjourn by Allison Kelliher, second Charlene Hensen, Motion passed.</u></p> <p>Next scheduled Board Meeting is Wednesday, February 17, 2021, 8:15 PM CST</p>	