

**AAIP August Board Meeting Minutes  
December 16, 2020**

**Attendees:** Tom Anderson, Mary Owen, Shaquita Bell, Jonathan Baines, Allison Kelliher, Missy Begay, Margaret Knight

**Absent:** Charlene Hansen

Call to Order/Roll Call: Meeting commenced at 8:25 PM (CST)

Topic	Discussion	Action Items
<b>I. Meeting: Call to Order</b>	Mary Owen, MD, AAIP President at 8:25 PM CST	
<b>II. Roll call:</b>	Allison Kelliher, MD Quorum established	
<b>III. Approval of: 1) December 16, 2020 Board Agenda; 2) Virtual Annual Business Meeting Minutes for August 6 and August 7, 2020; 3) AAIP October 21, 2020 Board Minutes; 4) AAIP November 18, 2020 Board Minutes</b>	Talk in more detail regarding letter by Melvina McCabe that was sent to the board at the bottom of the agenda. Revised agenda reviewed by Mary Owen. Motion to approval agenda for December 16 <sup>th</sup> by Shaquita Bell, second by Jonathan Baines. Motion passed. August 6 <sup>th</sup> & 7 <sup>th</sup> Minutes put aside until January meeting for approval by member majority. October 2020 Board Meeting Minutes – Motion by Shaquita Bell to approve minutes, second by Allison Kelliher. Motion passed. November 18, 2020 Board Meeting Minutes – Motion by Allison Kelliher to approve minutes, second by Shaquita Bell. Motion passed.	August 6 <sup>th</sup> & 7 <sup>th</sup> Minutes to be approved by majority members during January meeting.
<b>IV. Financial Report/comments</b> – Jana Harkins, CPA Oklahoma Center for Non Profits	Financial report not available due to CPA’s illness. Financial documents were sent to the board and reviewed by Dr. Owen and Tom and did not see any major changes.	Financial Report will be not accepted until the next month.

<p><b>V. Discussion and Updates –</b> Mary Owen, MD</p>	<p><b>A. ED Report</b> Tom stated that due to the annual audit it is important that the prior month’s minutes are approved since the minutes are reviewed during the audit. Tom Anderson reported an anonymous unrestricted donation of \$10,000 on December 2, 2020, by Dr. John Schmidt, a neurologist, who graduated from the University of Minnesota, after a notice regarding Giving Tuesday was posted on the AAIP website. Dr. DeeAnn DeRoin also made a \$500 donation from her investment account profits. Mr. Anderson also met with the American Medical Association regarding a \$20,000 unrestricted grant to AAIP before the end of December. AMA will leave it up to AAIP on how the funds will be spent. This donation will be given each year for 5 years. This donation was also provided to other medical associations. Mr. Anderson also reported a program report is due to SAMSHA regarding the AAIP youth prevention program. Good relationship with Project Officer and feels good about submitting report to SAMSHA. East Carolina University, School of Medicine, is also interested in partnering with AAIP to have a Pre-Admission Workshop.</p> <p><b>B. Committees and Liaison Reports</b></p> <p>1. <u>Governance</u>: Walt Hollow and Tom Anderson met and were the only committee members present. Dr. Hollow will talk with other committee members to make recommendations in appointing an Interim Treasurer until the August meeting. Dr. Owen will put on the January mid year meeting agenda to get more members involved in appointing a Treasurer instead of the board picking someone.</p>	<p>Send thank you notes to Dr. Schmidt and Dr. DeRoin</p> <p>AAIP may decide how to spend AMA funds and submit a report by the end of next year. Will do more advocacy with AMA for additional funding. AAIP will also work on re-establishing a relationship with CDC in hopes of receiving future funding.</p> <p>A Year 4 continuation grant due February 4, 2021</p> <p>Dr. Owen will contact Dr. Hollow to see if he has any objections. Tom will send Dr. Owen a list of Governance Committee members.</p>
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	<p>2. <u>Rites and Ceremonies</u>: Allison Kelliher, (Dr. Vainio and Dr. Shaw) committee has not officially met. Dr. Owen asked if the committee could possibly identify someone to open the January mid year meeting. Dr. Kelliher stated it is very possible.</p> <p>3. <u>Finance</u>: Vacant</p> <p>4. <u>Policy &amp; Legislation</u>: Mary Owen will bring up later in the meeting.</p> <p>5. <u>Membership</u>: Missy Begay  Membership committee met twice to review applicants. In reviewing the bylaws Non-Voting section under 3.2.2 under bylaws. Dr. Begay had a conversation with Katrina Everhart, DO/MP who is involved with her tribe and intent is good. Motion by Shaquita Bell to accept Dr. Everheart as an honorary member as recommended by membership committee, second by Allison Kelliher. Motion passed. Dr. Steven Waldman, non Native, an Internal Medicine physician at Mayo Clinic and a researcher on Indian Health. Recommended for Associate membership, his application is complete and wants to support research in Native health and network with others doing Native health research. Motion to accept Dr. Waldman as an associate member as recommended by Allison Kelliher and second by Shaquita Bell. Motion passed.  The following physicians were recommended for regular membership category: Dr. Jennifer Meylor, Dr. Rachel DiTeresi, Dr. Sara Shadaram and Dr. Brett Koplín. Motion by Shaquita Bell to accept the physicians as regular members, second by Allison Kelliher. Motion passed.</p> <p>6. <u>Academic Medicine/Education</u>: Jon Baines  Children’s Book is moving along and Dr. Benda Child</p>	<p>Committee plans to meet in January to work on opening and closing ceremonies.</p> <p>Dr. Begay will reach out to new members and how they can be involved. The AAIP office will send out a new member packet. Will talk about honorary membership at January meeting.</p>
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	<p>agreed to write a children’s book and she more experience with northern plains tribes and Bow Wow Pow Wow seems to resonate with kids all over even if it is not from their tribe so will start with that. She has also did a mini interview with Dr. Vainio and would like to use other AAIP members as part of going to a conference and to show the kids that there are Native doctors so will change a note to the AAIP members asking for information and plans to edit it before sending. The process is a little different than he thought and AAIP does not have to pay anything upfront, and the publisher will publish the book. Dr. Baines plans to finish edits along with help from his daughter she doing a class on racism and has some information regarding the filter concept that the board talked about.</p> <p>7. <u>ANAMS Fundraising Update</u> (Fundraising Check issued by office and holding) Take ANAMS fundraiser off this list and has been resolved. Tom stated a check was being held at the AAIP office pending who and where the check should be sent. Dr. Owen asked who is the ANAMS liaison, Dr. Shaquita Bell stated she is the ANAMS liaison. Dr. Owens stated she and Dr. Bell talked about having ANAMS to be part of the efforts in spreading the word about the Vaccine Town Hall. Waiting for response from Lakita, a fourth year, who may be in the process of applying and taking some time to respond. Alec Calac might be a good contact regarding a Town Hall.</p> <p>8. <u>Public Relations &amp; Marketing</u>: Missy Begay  Dr. Begay sent out a proposal to the board for their review at the next board meeting. Issues with membership focus membership issues and proposing to add a link in our</p>	<p>Dr. Baines has not gotten it approved yet he is working with Mayo folks to host a Getting Into Residency Workshop similar to the Pre-Admission Workshop to medical school. It’s a workshop regarding this transition and had not been done before and he reach out to others on how to get it going. This is a joint Mayo/AAIP effort.</p> <p>Dr. Bell, ANAMS liaison to ANAMS will look into her email and send information to Tom as to where to send the check. Check will be sent out tomorrow pending receipt of information.</p> <p>Proposal submitted by Dr. Begay will be reviewed at the next board</p>
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	<p>current website that would have a calendar, directory and other information. That is what the proposal is about and talk about it the next meeting. PR/Marketing committee has updated Twitter and Facebook and has increased the number of followers. Doing great and have a ton of new followers and reaching more people. Also, video are being sent by members as they receive vaccine and Dr. Begay is putting on Twitter and Facebook. Didn't really ask for them but have been sending to Dr. Begay for posting. Dr. Owen thanks Dr. Begay for her strong work. Dr. Baines recommended a note be sent to members requesting profiles and should be for members only or for public view. Dr. Begay has a release form that will keep information private and promotion of AAIP but can also be kept private.</p> <p>9. <u>Physician Wellness</u>: Charlene Hansen Dr. Kelliher reported meeting regularly and 2 Talking Circles have been held with a must lower attendance the workshops which have been very popular. The next Talking Circle is January 2, 2021, which is really needed for those who are on the calls, a lot of suffering and stress and should continue. The Stress, Anxiety and Insomnia had good attendance and workshop meet on Saturday. As a result of the workshop, donations of \$500 were received. Other workshops planned for the new year and looking for people interested in sharing about the upcoming topics. Traditional Foods workshop was held last week and very educational. Dr. Owen asked how workshops are advertised to the membership. Dr. Kelliher stated that its on Facebook and the website although hard to find. Usually under the membership blog and sometimes on</p>	<p>meeting.</p> <p>Dr. Baines will be sending out a note to the AAIP members regarding submitting photos and profiles.</p>
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	<p>Facebook and be specific open to members. Members usually receive information through email. Talking circle attendance is low but worth continuing and spiritually holding space for people and should continue to the Talking Circles.</p> <p>10. <u>Annual Meeting:</u> Walt Hollow &amp; Shaquita Bell  Shaquita Bell reported the committee met on December 2, 2020 and identified 15 confirmed talks. Recommendation that COVID be the overarching theme plus a bucket of talks trauma and informed care and racism. Dr. Bell introduced a tentative agenda and discussed in depth the agenda by day. Needed is a MD to speak on TIC, Dr Owen may have someone who can speak on this topic. Would like a tribal person on the ground regarding experience with COVID. Jason Deen submitted several talks, one could be presented at the January Meeting. IHS update will be on Saturday, CDC, Jay Butler will also give an update. COVID talk will be on Friday. The next meeting of the Annual Meeting committee will be in January. Dr. Begay is working on a conference emblem. Several ideas for an emblem were shown and discussed.</p> <p>11. <u>Liaison Reports:</u></p> <ul style="list-style-type: none"> <li>• AAMC Liaison (N Stern)</li> <li>• NIHB Liaison (W. Hollow)</li> <li>• AMA Liaison (S. Wescott),</li> <li>• ACOG Liaison (B. Thompson),</li> <li>• PRiDoC Liaison (T. Maresca)</li> <li>• AMP (B. Thompson)</li> <li>• CONACH (S. Bell) Dr. Bell reported that virtual visits to Phoenix to access where they are in</li> </ul>	<p>Fees for members and students will be decided at the January meeting.</p> <p>Dr. Owen will write to Dr. Fauci inviting to speak at the conference</p> <p>Dr. Owen will reach out to Dr. Barton inviting him to help with conference planning.</p> <p>Decision on emblem for the conference will be decided later.</p> <p>Dr. Shaquita Bell will keep board informed regarding CONACH virtual</p>
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	<p>vaccines and children and keep the board posted. Dr. Owen asked if we will see children vaccinated in February or March, Dr. Bell not sure and may opt in for high risk children. Can't achieve herd immunity unless high numbers are vaccinated. Dr. Baines stated that ACOG said to go ahead and immunize pregnant and breastfeeding moms.</p> <p><b>C. New Business</b>  <b>AAIP COVID 19 Taskforce Committee</b>  Dr. Owen reported there was 12 members including Dr. Shaquita Bell on the Task Force and scheduled a Town Hall on Sunday with Dr. Jill Foster starting at 3:00 PM CST. Will provide information to ANAMS regarding the Town Hall.</p>	visits to Phoenix Medical Center
<b>Letter by Dr. Melvina McCabe</b>	<p>The attached letter was sent to Mr. Weahkee and follow up for another meeting. The P&amp; L Committee next steps to send out a notice to AAIP membership and get more members involved. Dr. Bell agreed that it would be good to send out an invitation by the P&amp;L Committee. Dr. Owen stated she reached out to NIHB but got no response. Dr. Kelliher stated that doctors working in the SW are in need of gloves, AAIP could purchase gloves and send them to Gallup. Dr. Kelliher will follow up and donate 10 boxes of masks. Suggestion by Missy Begay to identify supplier locally and meet Dr. Lindsey to deliver the gloves. Dr. Owen made a motion to allocate \$2500 for supplies for the SW area, Second by Dr. Baines, motion passed. From Dr. McCabe that the IHS relationship and MOU does nothing for AAIP and need to redo MOU. Discussion regarding half day or ¾ day prior to half day</p>	Dr. Owen proposed for the January Board meeting agenda.

	<p>mid year meeting. P &amp;L Committee to discuss HIS MOU and question for the AAIP membership on how to grow AAIP. Making AAIP stronger and grow by including Native PA's, health administrators, etc. Dr. Owen stated she needed 3 topics for the board retreat and asked board members to send her topics for discussion. Dr. Bell recommended coming up with a couple of goals and make changes before the 51<sup>st</sup> annual meeting. Dr. Owen would like to reach out to NMA, NHMA, ASIA and discuss the affect on our communities by COVID and strengthen our solidarity</p>	<p>January 9<sup>th</sup> – Board Retreat</p>
<p><b>VII. Adjourn</b> Meeting adjourned at 10 PM CST</p>	<p>Motion to adjourn by Allison Kelliher, second Shaquita Bell, motion passed.</p> <p>Next scheduled Board Meeting is Wednesday, January 20, 2021, 8:15 PM CST</p>	