### AAIP May Board Meeting Minutes
### May 13, 2020

**Attendees:** Tom Anderson, Jonathan Baines, Lukejohn Day, Amy Delong, Kim Hartwig, Mary Owen, Ron Shaw, Walt Hollow, Arne Vainio

**Absent:** none

Call to Order/Roll Call: Meeting commenced at 20:05 PM (CST)

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<tr>
<th>Topic</th>
<th>Discussion</th>
<th>Action Items</th>
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| Approval of May Board meeting agenda and April AAIP Board meeting minutes | • Approved April AAIP Board meeting minutes  
  o First motion: Dr. Day; Second motion: Dr. Owen  
    ▪ Yes: 7  
    ▪ No: 0  
    ▪ Abstain: 0  
  • Approved May AAIP Board meeting agenda  
    o First motion: Dr. Owen; Second motion: Dr. Day  
      ▪ Yes: 7  
      ▪ No: 0  
      ▪ Abstain: 0 |  

| Annual Audit | • Unmodified opinion rendered by auditing firm  
  • No compliance issues noted  
  • Performed two audit entries (mostly for large events such as the AAIP Annual meeting) and recommended improved reconciliation, at least on a monthly basis (Material Weakness noted)  
  • Two management recommendations  
    o Improve petty cash documentation  
    o Improved vacation reconciliation  
  • Motion made to accept 1099 tax form; Finance committee will meet to discuss any other recommendations noted in the audit and report back at the June Board meeting  
    o First motion: Dr. Hartwig; Second motion: Dr. Owen | • Finance committee will meet to discuss how to address improved documentation of petty cash |
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<tr>
<th>Financial report</th>
<th>• No financial report update, deferred to June Board meeting</th>
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| President updates | • 2020 AAIP Annual Meeting  
  o Several Board members raised concerns around having an in-person AAIP Annual meeting due to the COVID-19 pandemic  
    ▪ Many medical schools cannot attend (will not be able to send students or presenters)  
    ▪ Concern raised for risk of AAIP members contracting COVID-19 at a large gathering  
    ▪ Hotel is still under construction and may not be open in August  
    ▪ TriDoc Annual meeting in September has been cancelled (rescheduled for 2021)  
    ▪ Financial risk of losing revenue due to projected low attendance at conference  
    ▪ Abstract committee met last week and reviewed all submitted abstracts and tentative agenda was developed  
  o Motion made to delay in-person 2020 AAIP Annual meeting to 2021  
    ▪ First motion: Dr. Owen; Second motion: Dr. Day  
      • Yes: 7  
      • No: 0  
      • Abstain: 0  
  o Motion made to 2020 AAIP Board to strongly recommend having 2021 AAIP Annual meeting in Tacoma, WA  
    ▪ First motion: Dr. Delong; Second motion: Dr. Owen  
      • Yes: 7  
      • No: 0  
      • Abstain: 0 |
- Governance committee recommended to hold virtual vote for new AAIP Board members in August
- **NMA/AAIP/NHMA and Rainbow Coalition**
  - Rainbow Coalition submitted grant to office of Minority Health and invited AAIP to be a part of it
  - AAIP would receive $1M in year 1, $500K in year 2 and $250K in year 3 if grant is funded
  - Examining grant to determine scope of work for AAIP
  - AAIP would start work on the grant on 6/15/20
  - Planning committee being formed (includes Drs. Dale Walker, Melvina McCabe, Walt Hollow, Mary Owen)
- **Telemedicine Viasat proposal**
  - Viasat offers broad band communication to remote locations in order for providers to offer telemedicine (has been successful in Mexico and South America)
  - Viasat would offer broad band services and AAIP would help to distribute the platform to AI/AN communities
  - AAIP would apply for CARES grant to help implement technology in rural AI/AN communities
  - Decision made to let Viasat know that AAIP needs to do more research and will also reach out to IHS about their potential interest in this platform
- **AAIP/NIHB/NCUIH Collaboration**
  - Creating blogs for AI/AN patients regarding questions on the COVID-19 pandemic
- **American Indian Health Professions Conference** (will be held in California in August)
  - Partially funded
  - Plan to have in-person meeting at this time

### Funding updates
- AAIP applied for funds from the Paycheck Protection Act (would be a partial loan and grant)
- Administration for Native American (ANA) – submitting grant on 7/1/20 (grant would help to support a number of AAIP programs such
as Cross Cultural Medicine Workshop, Immersion Program and NNIAY)

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<th>Committee reports</th>
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<td>• Governance – continuing to create a slate of nominations for At-Large and Secretary positions; 5 people on the slate; developing Conflict of Interest statement</td>
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<td>• NIAHB – deferred; NIAHB board member should participate at AAIP board meetings (to date no one has been nominated by NIAHB), AAIP has not met many of the conditions of the MOU</td>
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<td>• Rites and ceremony – no updates</td>
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<td>• Finance – no updates</td>
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<td>• Academic medicine/education – no updates</td>
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<td>• Public relationship/marketing – updating Facebook and Twitter</td>
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<td>• Membership – no updates</td>
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<td>• Fundraising – no updates</td>
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<td>• ANAMS – Dr. Delong invited to speak at virtual graduation</td>
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<th>Executive director update</th>
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<td>• Administration for Native American (ANA) grant application is currently being finalized and submitted by AAIP staff</td>
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<td>• American Academy of Psychiatry – AAIP submitted proposal for $100K in funding</td>
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<td>• Several proposals submitted to IHS for funding of COVID-19 projects</td>
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<td>• Still have incurred debt from Crown Plaza Hotel in Chicago from 2019 AAIP Annual meeting</td>
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<td>• AAIP misses many funding opportunities because it is not a tribal organization; will discuss at future Board meeting at what it would entail to receive this designation and discuss advantages/disadvantages</td>
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Meeting adjourned at 22:35 PM (CST)

Next meeting on **June 10, 2020** at 20:00 (CST)