

**AAIP Board Meeting Minutes
March 17, 2021**

Attendees: Tom Anderson, Mary Owen, Blair Matheson, Shaquita Bell, Jonathan Baines, Allison Kelliher, Melissa Begay, Margaret Knight, Jana Harkins

Absent: Charlene Hansen

Call to Order/Roll Call: Meeting commenced at 8:27 PM (CST)

Topic	Discussion	Action Items
I. Meeting: Call to Order	Mary Owen, MD, AAIP President at 8:27 PM CST	
II. Roll call:	Allison Kelliher, MD Quorum established	
III. Approval of: February 27, 2021 Minutes	Motion by Allison Kelliher, MD to table the February 27, 2021 minutes, Second by Shaquita Bell, MD. Motion passed, minutes tabled until next month.	Approval pending, minutes to be reviewed by Board Secretary, Dr. Charlene Hansen
IV. Financial Report/comments – Jana Harkins, CPA Oklahoma Center for Non-Profit	Treasurer Blair Matheson, MD reviewed the reports and stated everything seemed to be in order. Cash on hand showed that AAIP could exist for 2.5 months and good to see the credit card bill going down. Jana Harkins confirmed that the total cash on hand to be \$364,000 for the month of February but only \$136,334 of the amount is unrestricted. Jana Harkins reported that the Statement of Financial position besides the credit cards going down is the \$18,000 for accounts payable which is also coming down and means that the bills haven't been paid as of February 28 th , down considerable. 85% of expenses are related to the SAMSHA grant and have been taken care of.	Two quotes for new accounting group will be available by Friday, March 19, 2021 A report will be made to the Board

	<p>Forgiveness PPP loan is in progress and an application has been submitted as of March 17, 2021 using the short form, and pending approval the loan will become revenue and not shown as a debt and be helpful with the bottom line for this fiscal year. Statement of Activities shows no significant changes, no draw-downs for SAMSHA for January and February due to duplication but there will be draw-downs for March. There will be draw-downs for the new grant in February and a spreadsheet has been set up. Salaries consistent and expenses down for the month of March and no large activities for March. The yearly audit is completed for the most part and there are no financial adjustments to be made. Jana is also working with Tom and Margaret regarding indirect cost proposals. Dr. Blair also reported that he talked with Shared Services regarding rate increase.</p>	<p>regarding the audit at the next meeting</p>
<p>V. Discussion and Updates – Mary Owen, MD</p>	<p>Annual Meeting – Dr. Shaquita Bell reports that the annual meeting planning is coming along. Dr. Lise Alexander has agreed to head the sponsorship, and Dr. Kim Kardonsky will work on the e-program. Other activities such as posters and Saturday evening celebration are being planned. Needed are concepts for a theme. Suggestions 1) We Are Not Alone and 2) In Unity For All. “Unity For All” was chosen. A gift certificate of \$250 was discussed for the artist who provided the artwork for the conference. A suggestion to auction the original and give artist the money. A question regarding Liz Fowler to give the IHS update. NCAI is confirmed for the conference but NIHB has not confirmed. Dr. Kelliher stated there would not be an initiation ceremony and defer this until the in-person conference. However, new members will be</p>	<p>Tom will discuss with Dr. Matheson and have the finance committee to come up with recommendation.</p>

honored in some way. It was suggested to reach out to NIEA for the conference.

A. ED Report

Tom Anderson reported budget and work plan revisions have been submitted for the new CDC grant. Under the new grant a COVID task force will be set up as a committee. Bookkeeping proposals will also be received this week, PPP application has been submitted and the audit when completed and received will be sent to the board as soon as it is received. Mentee and mentor assignments will be made according to the IHS grant. 73 AAIP members have paid their annual dues, and some board members have not paid. Dr. Owen stated there will be a new button on the new website for paying dues.

B. Committees and Liaison Reports

1. COVID Taskforce committee meetings have not been held recently. Facebook messaging continues although submissions are down but videos are still being accepted. Postings such as tribal efforts, OSHU video and PSAs. Report from 74% people want to be vaccinated. Rose Weeks from John Hopkins wants to collaborate with AAIP, by an email to Tom and have a zoom meeting. A discussion regarding the recent Johnson & Johnson Op-ed that was posted on Indian Country Today.

1. Governance: Dr. Owen reported an email was sent out to the AAIP members regarding interest in serving on the Governance Committee. One person has indicated they are interested in participating on the committee. Dr. Matheson is interested in another term, Dr. Shaquita Bell and Dr. Jonathan Baines is also interested in another term on the

Tom will report to the Board regarding zoom meeting with John Hopkins

	<p>Board.</p> <p>2. <u>Rites and Ceremonies:</u> Allison Kelliher reported the committee is working with the Annual Meeting and Wellness Committees and planned activities similar to the semi-annual meeting. Planning a welcoming by Dr. Ron Shaw and Dr. Kelliher for the opening and Dr. Vainio and Dr. Maresca for a closing ceremony. Dr. Kelliher will be participating on a panel for the Cross Cultural Medicine Workshop. Dr. Kelliher reported the Talking Circles have low attendance and may consider ending the activity. Final Taking Circle at 3 PM and an invitation will be sent out. A Wellness Committee will be meeting tomorrow night.</p> <p>3. <u>Finance:</u> Take out this report</p> <p>4. <u>Membership:</u> Missy Begay reported the committee that application was received from Natalie O’Neal, PT who would qualify for honorary membership which has no fee. The application was tabled and Dr. Begay will check into it. Another application was submitted by another PT but was not complete. Dr. Begay reported the committee discussed regional members and looked at the AAMC method of using time zone and would have 4-5 regions which would be a good way to organize the membership.</p> <p>5. <u>Policy & Legislation:</u> Dr. Owen stated she met with Elizabeth Fowler, Acting IHS Director.</p> <p>6. <u>Public Relations & Marketing:</u> Missy Begay reported that a draft website would be available next week. She also needs to talk with Back40. Discussion regarding phasing out the old website and using only one company. Use google drive for press release and sent to Ivy that will be sent out to everyone.</p> <p>7. <u>Physician Wellness:</u> Dr. Kelliher reported that a Game</p>	<p>The committee will meet again regarding this issue and Dr. Owen will participate in this meeting.</p>
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night will be held as well as a fun night, women's retreat, men's/open talking circle, Zumba and Dr. Maresca's chill zone. Future wellness session topics include Active Lifestyle by Nicole Stern and Amy DeLong, and Financial Tips for Physicians.

C. New Business

A. AHA seeks AAIP Physician for the Clinical Cardiology Liaison and Stroke in Women of Special Populations Committee. Dr. Owen suggested listing this request on Facebook on the AAIP private page, including requests for speakers, health center requests and local media. Dr. Kelliher is interested in the committee.

B. Dr. Owen reported her meeting with Elizabeth Fowler – was a good meeting and was mentored by Dr. Everett Rhoades. Discussed with her issues regarding Indian County such as regional workforce development, University Pathways and the need to invest money there. Dr. Owen did not discuss the SW issue with her as they are addressing ACL and might not be a lawsuit, some work with the PIMC. Feels like a new day with new administration and as Ms. Fowler attends meetings, people are becoming aware of IHS and hopefully this will not change. AMMC – The LIME Network Video, US and Canada are coming together. AAMC like the video and want to bring people together to work on a similar network. Dr. Owen reaching out to PRIDoC and Canadians. LIME has indigenous curriculum. Tom and Jon will be in the meeting.

C. Indian Country Today OpEd Article

D. AMA CEO James Madera, MD apology discussed and people not happy with JAMA broadcast. Need editor that

<p>VII Adjourn Meeting adjourn at 10:00 PM CST</p>	<p>make sure material has equity. Dr. Begay stated twitter has a lot of followers and were not happy, was trending on twitter. Need to follow up on podcast, link is on social media</p> <p>E. Tom stated that IHS does not accept pharmaceutical support and will not approval CME for the conference. The potential amount for the annual meeting from pharmaceuticals will be around \$50,000. Other conferences do not have CME however AAIP membership want CME. Discussion if CME's not offered, will lose attendance, could check into new CME accreditation.</p> <p><u>Motion to adjourn by Allison Kelliher, second Jonathan Baine, Motion passed.</u></p> <p>Next scheduled Board Meeting is Wednesday, April 21, 2021, 8:15 PM CST</p>	<p>This issue will be taken to the membership to decide.</p>
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