

**AAIP Board Meeting Minutes
August 18, 2021**

Attendees: Tom Anderson, Mary Owen, Blair Matheson, Allison Kelliher, Dan Calac, Lori Alvord, Lukejohn Day, Margaret Knight

Absent: Melissa Begay, Charlene Hansen

Guests: Kyle Dover, CPA, Red Oak Accounting Advisors
Antoinette Martinez

Call to Order/Roll Call: Meeting commenced at 8:07 PM (CST)

Topic	Discussion	Action Items
I. Meeting: Call to Order	Mary Owen, MD, AAIP President at 8:07 PM CST	
II. Roll call:	Quorum established	
III. Approval of: Agenda and Minutes	<p>Dr. Owen requested any changes or additions to the agenda, update on AMP added to the agenda under B of Discussion and Updates. <u>Motion by Allison Kelliher, MD to approve the agenda, Second by Lori Alvord, MD. Motion passed. Motion to table the August 1, 2021 minutes by Allison Kellier, MD, second by Lori Alvord.</u></p> <p>Discussion: Dr. Alvord asked where the Walmart cards went and Dr. Owen stated the cards were sent to various clinics, \$25.00 each. Dr. Alvord also asked about the Pre-Residency workshop and Dr. Owen stated it was a new virtual event and will be held Friday, August 20th. <u>Motion to table the August 1, 2021 minutes passed. Motion by Allison Kelliher, MD to table the July 2021 minutes, Dan Calac, MD second the motion. Motion passed.</u></p>	
IV. Financial Report/comments Kyle Dover, CPA, Red Oak	Kyle Dover reported that overall July was a straight forward month and the cash flow was \$200,000 and as of	

Accounting Advisors	<p>early August it was at \$30,000 so the cash flow is good. Revenue is from the annual meeting registration, job postings, sponsorship and all unrestricted. Support services going down and will go down even more by CDC monies, which will be going to AAIP. July was a new month for beginning of the new fiscal year. Working on making sure everything looks good for the next audit. A letter of engagement has been signed and the audit will start a little bit earlier. It will not be a single audit and get it done by November. The Indirect Cost is going to AAIP, \$34,000 from CDC, \$12,000 from SAMSHA and is a good month overall. Kyle will meet with Tom on Monday on a budget and will have a draft by Friday and the draft will be sent to Dr. Matheson. Dr. Matheson stated that the audit will start earlier and when he receives the draft budget, he will send to everyone.</p> <p><u>Motion to accept financial report by Dr. Calac, second by Dr. Kelliher, Motion passed.</u></p>	
<p>V. Discussion and Updates – Mary Owen, MD (Report on JAMA will be in New Business)</p>	<p>A. Executive Director Report – Tom Anderson reported that AAIP received a supplemental grant for 1 million and have until February to spend which can be done but overlaps with our other CDC grant. SAMSHA continuation grant was submitted in February and AAIP will receive year 4 funding which starts in September. The Annual Meeting should exceed \$40,000 with expenditures around \$20,000. Less that 5 students took advantage of scholarship. Money is set up for the new website and a good majority will be for COVID with a link to the AAIP website. Question from Dr. Alvord regarding how the money will be spent. Tom stated the second supplemental funding will be combined with the new award for 2 million</p>	

as 1 pot of money and one of the items was the new website which will involve the board. 10% Indirect cost will come to AAIP. **Motion by Dr. Kelliher and second by Dr. Alvord to accept Executive Director report, Motion passed.**

B. Governance Committee – Nothing to report.

C. COVID Task Force – Educate doctors that we will come together from the board, health care providers. Will have a retreat the weekend of September 24 or 25. All expenses will be paid for board members. Dr. Owen will ask Dr. Matheson and send him an email, Dr. Calac stated that October 9th will work for him as well as Dr. Kelliher and Dr. Alvord. The site will be either Phoenix or Denver. Phoenix was chosen as the site for the retreat. Tom will reach out to the regional hubs. Dr. Owen stated this will be important in the coming years and expenses will be paid as well. Tom stated it will be a working weekend, Saturday a script of questions and issues in your area and recommendations. Will be working with a film crew. Dr. Owen stated to be there by Saturday morning and leave Sunday afternoon. We will do another town hall but not a good time. Tom also stated that AAIP will collaborate with other organizations to host webinars and town halls. Dr. Owen will be reaching out to members and send a reminder to them.

D. Finance Committee – Dr. Matheson reported he had nothing new to report but will get a financial committee meeting together to start fundraising for the next annual

meeting.

E. Policy and Legislation Committee – No report

F. Membership Committee – Dr. Calac reported that the membership committee will be meeting soon regarding the membership list for the website. AAIP chapter at next board meeting. He mentioned Dr. Ben Houser of UCSD who is not a member and is Chickasaw. Would like to bring him into AAIP but he wanted to know the benefits of joining. How do we appeal to the this demographics and the need to sell and market our program to increase membership.

G. Rites & Ceremonies – Dr. Kelliher reported that Dr. Warne has joined the committee and Dr. Vainio will also continue to be part of the committee. The committee would like to meet next month. Dr. Kelliher stated that Joy Harjo’s presence was a powerful and she would like to send her an eagle feather. The Committee will feature stone making regalia with eagle feathers which are being sent from across the border and the excess will be sent to the AAIP office. She would also like to send a feather to Rock Stonefish through Dr. Vainio. The committee is planning an initiation ceremony for next year and will involve local folks and will have involvement with CCMW. Dr. Owen would also like the committee to do the opening and closing at the retreat.

Dr. Alvord commented she will have a meeting with Steve Waxler and view a set of videos and wants to interview Dr.

Alvord. Started a conversation about starting a chapter of Native American surgeons, Review the AAIP membership and identify all the surgeons and gauge level of interest. Think of at least 10 – 13 surgeons. Dr. Matheson is a trauma surgeon ACS, have a chapter but be a parallel chapter and interest in increasing Native surgeons. Dr. Kelliher – title or name of the group, special interest group of surgeons with AAIP.

Dr. Calac stated that to facilitate networking with regional experts, speaker's bureau and his son is incoming ANAMS president who can help with the pipeline.

D. Academic Medicine – Dr. Day is able to join and he stated the committee is beginning to form their group and hope to meet next week. The committee will develop the MD/PhD and academic link for the AAIP website.

E. Physician Wellness – Dr. Hanson was not on the call and Dr. Kelliher stated that the committee will come together and continue on with session such as the financial seminar. Dr. Hansen very well organized and the committee will be meeting soon. Dr. Owen stated the Rites and Ceremonies committee was great at the annual meeting and Dr. Kelliher appreciated the feedback.

F. AMP Update – Dr. Owen reported that this will be a minority/multicultural group and each group will contribute \$5,000. The group met yesterday and in the process of creating bylaws and refining them. The initial board will have one member from each group such as the

National Hispanic Medical Association, National Medical Association, ABC and Asian American Medical Association, a 5 person board and 1 person the ED will be the proxy. Leaders of each group to give it more clout. Tom reported that a law firm (lawyers) are being hired to put together the 501©3.

G. Workforce Summit – Dr. Owen announced the summit which is developed for 6 regions that includes, AAIP, AHEC tribal colleges, IHS, AAMC, Workforce Committee and others to influence the pathway from kindergarten on up. There are huge vacancies for physicians and other health care professional and will work with the regions. The summit is scheduled for October 25 and 26, 2021. The summit will be virtual.

H. LIME Network – Dr. Owen to form indigenous curriculum, 10 years successful in getting this curriculum into their schools. How to rewrite the curriculum by the group in Australia and New Zealand and get buy in with various medical schools. AAIP is working with AAMC and rewriting to get in print. Dr. Day – baseline needs assessment, who to target and to make sure they get exposed to the curriculum. What deans are supportive. Dr. Owen stated that Melissa Lewis has a curriculum tool and has started on this. In the beginning stages and the next meeting will develop goals and objectives. UCSD will incorporate in 2023 and involving ANAMS. Asked to do some case base learning and do one on traditional medicine and market to medical schools. Part of academic medicine and invite residents as well. Dr. Alvord is

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