

**AAIP May Board Meeting Minutes
May 13, 2020**

Attendees: Tom Anderson, Jonathan Baines, Lukejohn Day, Amy Delong, Kim Hartwig, Mary Owen, Ron Shaw, Walt Hollow, Arne Vainio

Absent: none

Call to Order/Roll Call: Meeting commenced at 20:05 PM (CST)

Topic	Discussion	Action Items
Approval of May Board meeting agenda and April AAIP Board meeting minutes	<ul style="list-style-type: none"> • Approved April AAIP Board meeting minutes <ul style="list-style-type: none"> ○ First motion: Dr. Day; Second motion: Dr. Owen <ul style="list-style-type: none"> ▪ Yes: 7 ▪ No: 0 ▪ Abstain: 0 • Approved May AAIP Board meeting agenda <ul style="list-style-type: none"> ○ First motion: Dr. Owen; Second motion: Dr. Day <ul style="list-style-type: none"> ▪ Yes: 7 ▪ No: 0 ▪ Abstain: 0 	
Annual Audit	<ul style="list-style-type: none"> • Unmodified opinion rendered by auditing firm • No compliance issues noted • Performed two audit entries (mostly for large events such as the AAIP Annual meeting) and recommended improved reconciliation, at least on a monthly basis (Material Weakness noted) • Two management recommendations <ul style="list-style-type: none"> ○ Improve petty cash documentation ○ Improved vacation reconciliation • Motion made to accept 1099 tax form; Finance committee will meet to discuss any other recommendations noted in the audit and report back at the June Board meeting <ul style="list-style-type: none"> ○ First motion: Dr. Hartwig; Second motion: Dr. Owen 	<ul style="list-style-type: none"> • Finance committee will meet to discuss how to address improved documentation of petty cash

	<ul style="list-style-type: none"> ▪ Yes: 7 ▪ No: 0 ▪ Abstain: 0 	
Financial report	<ul style="list-style-type: none"> • No financial report update, deferred to June Board meeting 	
President updates	<ul style="list-style-type: none"> • 2020 AAIP Annual Meeting <ul style="list-style-type: none"> ○ Several Board members raised concerns around having an in-person AAIP Annual meeting due to the COVID-19 pandemic <ul style="list-style-type: none"> ▪ Many medical schools cannot attend (will not be able to send students or presenters) ▪ Concern raised for risk of AAIP members contracting COVID-19 at a large gathering ▪ Hotel is still under construction and may not be open in August ▪ TriDoc Annual meeting in September has been cancelled (rescheduled for 2021) ▪ Financial risk of losing revenue due to projected low attendance at conference ▪ Abstract committee met last week and reviewed all submitted abstracts and tentative agenda was developed ○ Motion made to delay in-person 2020 AAIP Annual meeting to 2021 <ul style="list-style-type: none"> ▪ First motion: Dr. Owen; Second motion: Dr. Day <ul style="list-style-type: none"> • Yes: 7 • No: 0 • Abstain:0 ○ Motion made to 2020 AAIP Board to strongly recommend having 2021AAIP Annual meeting in Tacoma, WA <ul style="list-style-type: none"> ▪ First motion: Dr. Delong; Second motion: Dr. Owen <ul style="list-style-type: none"> • Yes: 7 • No: 0 • Abstain: 0 	

	<ul style="list-style-type: none"> ○ Governance committee recommended to hold virtual vote for new AAIP Board members in August ● NMA/AAIP/NHMA and Rainbow Coalition <ul style="list-style-type: none"> ○ Rainbow Coalition submitted grant to office of Minority Health and invited AAIP to be a part of it ○ AAIP would receive \$1M in year 1, \$500K in year 2 and \$250K in year 3 if grant is funded ○ Examining grant to determine scope of work for AAIP ○ AAIP would start work on the grant on 6/15/20 ○ Planning committee being formed (includes Drs. Dale Walker, Melvina McCabe, Walt Hollow, Mary Owen) ● Telemedicine Viasat proposal <ul style="list-style-type: none"> ○ Viasat offers broad band communication to remote locations in order for providers to offer telemedicine (has been successful in Mexico and South America) ○ Viasat would offer broad band services and AAIP would help to distribute the platform to AI/AN communities ○ AAIP would apply for CARES grant to help implement technology in rural AI/AN communities ○ Decision made to let Viasat know that AAIP needs to do more research and will also reach out to IHS about their potential interest in this platform ● AAIP/NIHB/NCUIH Collaboration <ul style="list-style-type: none"> ○ Creating blogs for AI/AN patients regarding questions on the COVID-19 pandemic ● American Indian Health Professions Conference (will be held in California in August) <ul style="list-style-type: none"> ○ Partially funded ○ Plan to have in-person meeting at this time 	
Funding updates	<ul style="list-style-type: none"> ● AAIP applied for funds from the Paycheck Protection Act (would be a partial loan and grant) ● Administration for Native American (ANA) – submitting grant on 7/1/20 (grant would help to support a number of AAIP programs such 	

	as Cross Cultural Medicine Workshop, Immersion Program and NNIAY)	
Committee reports	<ul style="list-style-type: none"> • Governance – continuing to create a slate of nominations for At-Large and Secretary positions; 5 people on the slate; developing Conflict of Interest statement • NIAHB – deferred; NIAHB board member should participate at AAIP board meetings (to date no one has been nominated by NIAHB), AAIP has not met many of the conditions of the MOU • Rites and ceremony – no updates • Finance – no updates • Academic medicine/education – no updates • Public relationship/marketing – updating Facebook and Twitter • Membership – no updates • Fundraising – no updates • ANAMS – Dr. DeLong invited to speak at virtual graduation 	
Executive director update	<ul style="list-style-type: none"> • Administration for Native American (ANA) grant application is currently being finalized and submitted by AAIP staff • American Academy of Psychiatry – AAIP submitted proposal for \$100K in funding • Several proposals submitted to IHS for funding of COVID-19 projects • Still have incurred debt from Crown Plaza Hotel in Chicago from 2019 AAIP Annual meeting 	
New business	<ul style="list-style-type: none"> • AAIP misses many funding opportunities because it is not a tribal organization; will discuss at future Board meeting at what it would entail to receive this designation and discuss advantages/disadvantages 	

Meeting adjourned at 22:35 PM (CST)

Next meeting on **June 10, 2020** at 20:00 (CST)