

**AAIP November Board Meeting
January 08, 2020**

Attendees: Walt Hollow, Kim Hartwig, John Molina, Amy DeLong, Mary Owen, Arne Vainio, Jana Harkins, Tom Anderson
Absent: Jonathan Baines, Luke Day

Call to Order/Roll Call: Meeting commenced at 08:14 PM (CST)

Topic	Discussion	Action Items
Approval of December board meeting minutes and January 2020 agenda	<ul style="list-style-type: none"> • Approved December board meeting minutes <ul style="list-style-type: none"> ○ First motion: Dr. Owen; Second motion: Dr. Molina <ul style="list-style-type: none"> ▪ Yes: 6 ▪ No: 0 ▪ Abstain: 0 • Approved January 08, 2020 agenda <ul style="list-style-type: none"> ○ First motion: Dr. Owen; Second motion: Dr. Amy DeLong <ul style="list-style-type: none"> ▪ Yes: 6 ▪ No: 0 ▪ Abstain: 0 	
Financial report	<ul style="list-style-type: none"> • Jana Harkins presented November 2019 financial report • Statement of activity <ul style="list-style-type: none"> ○ \$390K remaining in checking account (\$215K is encumbered cash/restricted cash) ○ \$91K receivables (majority of AAIP revenue) ○ Personnel cost remain unchanged compared to Oct 2018 ○ Occupancy costs remain unchanged compared to Oct 2018 ○ \$155K in Liabilities' for November ○ Some outstanding collections form NY PAW • Accounts receivable <ul style="list-style-type: none"> ○ Total Month end net assets are \$335K compared to \$284K Nov 2018 • Comparing to last year there are no significant differences in terms of finances 	

	<ul style="list-style-type: none"> • Planning budget for Jul 2020-21(estimated to be \$577K) 	
President updates	<ul style="list-style-type: none"> • Cross Cultural Medicine Workshop (CCMW) <ul style="list-style-type: none"> ○ Will be held in Albuquerque, NM at Crown Plaza (April 23-26th, 2020) ○ Planning committee: Drs. Vainio, Day, Owen and Hollow had Dec meeting – drafting agenda and inviting speakers; number of speakers have agreed; trying to coordinate visit to Albuquerque IHS clinic • 2020 AAIP Annual meeting – will take place in Tacoma, WA; Looking at Emerald Green Hotel And Casino operated by Puyallup to be available; Puyallup pledged to do opening prayer and color guard; chairmen of tribal council doing opening welcome • Number of PAWs wanting to start across the U.S. (CA, LA, NW, NC) <ul style="list-style-type: none"> ○ Gary Langford not able to attend all of them ○ Discussion on should AAIP hire more staff; discussion about how to market program and expertise ○ Consensus of group was not to hire additional staff 	
Funding updates	<ul style="list-style-type: none"> • Staff engaged on one contract with HRSA contractor RTI pertaining to clinic patient surveys AI/AN clinics and Native Hawaiian clinics and executing elements of the SAMHSA grant deliverables. 	
Committee reports	<ul style="list-style-type: none"> • Governance – Dr. Hollow will be setting up another Local Planning meeting call. • Rites and ceremony – no updates; request made to contact Ray McCloud for initiation ceremony at AAIP Annual meeting • Finance – Dr Hartwig reiterated Locum effort for garnering funding for AAIP is viable as a fund raiser. Illustrated details on how the program works through Dr Mathison. • Policy and legislation committee –Dr. Hollow discussed a meeting arranged with Rear Admiral Weahkee and IHS personnel on Feb 5 202 for a dialogue on collaborating with AAIP and funding and for refreshing everyone’s memory of the AAIP IHS MOU. 	

	<ul style="list-style-type: none"> • Fundraising – Dr Molina stated he is sending out 15 solicitation letters to organizations for CCMW and other related sponsorships. • Academic medicine/education – Dr Hollow stated he and Dr Baines had discussed arranging a pre-conference meeting (August 5th) with AI/AN COM Faculty from around the country at Annual Meeting either a half day or full day. Hope to develop an agenda soon for the discussion. • ANAMS – Dr. DeLong stated a meeting was held with ANAMS President (OU COM) and an OSU COM student. • Student advisory committee – no updates • Public relationship/marketing – no updates • Membership – no new membership applications • AMA- A recent JAMA article was published omitting AI/AN Diabetes rates. Discussion was conducted for next steps to raise awareness. • AAMC- Dr Hollow stated he would be in contact with Norma Poll Hunter and Dr Acosta pertaining to obtaining a national AI/AN faculty listing. 	
Executive Director update	<ul style="list-style-type: none"> • Seeking sponsors for CCMW (possible sponsors include Gallup Family Medicine residency, American College of Cardiology) • IHS mentors program – need meeting of identified mentors and mentees; planning for everyone to meet at CCMW in 2020 • Planning to lease out some of the AAIP office space in Oklahoma City to raise revenue. NIEA scheduled to take occupancy Feb 17th. • Collection has been a top priority from prior events AAIP hosted. 	
New business	<ul style="list-style-type: none"> • No new business 	

Meeting adjourned at 22:07 PM (CST) by Tom Anderson

Next Board meeting on **February 12 , 2020** at 8:00 PM (CST)