

**ppAAIP November Board Meeting
December 11, 2019**

Attendees: Jonathan Baines, Tom Anderson, Lukejohn Day, John Molina, Mary Owen, Walt Hollow, Arne Vainio, Jana Harkins
Absent: Kim Hartwig, Amy Delong

Call to Order/Roll Call: Meeting commenced at 20:29 PM (CST)

Topic	Discussion	Action Items
Approval of November board meeting minutes and December agenda	<ul style="list-style-type: none"> • Approved November board meeting minutes <ul style="list-style-type: none"> ○ First motion: Dr. Owen; Second motion: Dr. Molina <ul style="list-style-type: none"> ▪ Yes: 6 ▪ No: 0 ▪ Abstain: 0 • Approved December 11, 2019 agenda <ul style="list-style-type: none"> ○ First motion: Dr. Day; Second motion: Dr. Molina <ul style="list-style-type: none"> ▪ Yes: 6 ▪ No: 0 ▪ Abstain: 0 	
Financial report	<ul style="list-style-type: none"> • Jana Harkins presented October financial report • Statement of activity <ul style="list-style-type: none"> ○ \$288K remaining in checking account (\$215K is unencumbered cash/restricted cash) ○ \$90K from SAMHSA grant (majority of AAIP revenue) ○ Personnel cost remain unchanged compared to Oct 2018 ○ Occupancy costs remain unchanged compared to Oct 2018 ○ \$123K in expenses for October ○ Exceeded expenses by \$31K for the month compared to 2018 ○ Some outstanding collections form NY PAW • Accounts receivable <ul style="list-style-type: none"> ○ Total assets are \$489K ○ \$4K remain in outstanding payables • Comparing to last year there are no significant differences in terms 	

	<p>of finances</p> <ul style="list-style-type: none"> • Planning budget for Jul 2020-21(estimated to be \$577K) 	
President updates	<ul style="list-style-type: none"> • Cross Cultural Medicine Workshop (CCMW) <ul style="list-style-type: none"> ○ Will be held in Albuquerque, NM at Crown Plaza (April 23-26th, 2020) ○ Planning committee: Drs. Vainio, Day, Owen and Hollow had Dec meeting – drafting agenda and inviting speakers; number of speakers have agreed; trying to coordinate visit to Albuquerque IHS clinic • 2020 AAIP Annual meeting – will take place in Tacoma, WA; looking for hotels (Puyallup hotel may be available in June); Puyallup will do opening prayer and color guard; chairmen of tribal council doing opening welcome • Number of PAWs wanting to start across the U.S. (CA, LA, NW, NC) <ul style="list-style-type: none"> ○ Gary Langford not able to attend all of them ○ Discussion on should AAIP hire more staff; discussion about how to market program and expertise ○ Consensus of group was not to hire additional staff 	
Funding updates	<ul style="list-style-type: none"> • Submitted grant to HRSA regarding project that would survey AI/AN clinics (would include site visits to clinics), estimated to be \$100K in funding 	
Committee reports	<ul style="list-style-type: none"> • Governance – completed evaluation of Tom Anderson and presented evaluation to him; will send out notification regarding evaluation to general membership within next month • Rites and ceremony – no updates; request made to contact Ray McCloud for initiation ceremony at AAIP Annual meeting • Finance – no updates • Policy and legislation committee – meeting 12/10/19; discussed Rear Admiral Weahkee’s Senate committee hearing for IHS director, AAIP would like to meet with him in Feb 2020 • Fundraising – no updates • 2020 AAIP Annual meeting – see above 	

	<ul style="list-style-type: none"> • Academic medicine/education – 10 AI professors of medicine in the U.S.; AAMC willing to get that group together • ANAMS – no updates • Student advisory committee – no updates • Public relationship/marketing – no updates • Membership – no new membership applications; will send out ANAMS welcome letter (membership into AAIP is free to recently graduated medical students) • AMA- no updates • AAMC- recent annual meeting in Phoenix, AZ; AAIP had booth, Dr. Hollow participated on a panel presenting AI/AN curriculum in medical school, Dr. Owen participated on panel about student retention 	
Executive director update	<ul style="list-style-type: none"> • Seeking sponsors for CCMW (possible sponsors include Gallup Family Medicine residency, American College of Cardiology) • IHS mentors program – need meeting of identified mentors and mentees; planning for everyone to meet at CCMW in 2020 • Writing HRSA grant • Planning to lease out some of the AAIP office space in Oklahoma City to raise revenue • Starting to plan for the 2020 AAIP Annual meeting 	
New business	<ul style="list-style-type: none"> • No new business 	

Meeting adjourned at 22:07 PM (CST)

Next meeting on **January 15, 2020** at 20:00 (CST)