

AAIP Executive Committee Meeting Minutes
March 18, 2022

Attendees: Tom Anderson, Mary Owen, Blair Matheson, Lukejohn Day, Charlene Hansen, Allison Kelliher
 Call to Order/Roll Call: Meeting commenced at 8:05 PM (CST)

Topic	Discussion	Action Items
I. Meeting: Call to Order	Mary Owen, MD, AAIP President at 8:05 PM CST	
II. Roll call:	Quorum established	
III. Introductions & Comments: Mary Owen, MD, AAIP President Financial Report – Dr. Matheson, Treasurer	<p>Approval of Minutes: Minutes unavailable and will bring up to date as soon as possible.</p> <p>Dr. Blair reported no changes to finances but will change as it gets closer to Cross Cultural Medicine Workshop and the Annual Meeting. Cross Cultural Medicine Workshop budget looked good.</p> <p>Dr. Owen reported that a quarterly meeting is planned at the Cross Cultural Medicine Workshop and is developing an agenda that includes work on Bylaws changes.</p> <p>Dr. Hansen – Question regarding whether any part of meeting will be on zoom for people unable to attend.</p> <p>Dr. Kelliher reported that zoom is possible and logistics will be worked out and people will be notified. Dr. Hansen also asked about housing and Tom explained that funding was available if you are a mentor. Other details discussed that limited funding available for mentors; hotel link on the AAIP website to book a room at the rate of \$109 per night and Dr. Hansen is mentoring students.</p>	

IV. Cross Cultural Medicine Workshop

Dr. Kelliher presented the agenda for the CCMW and explained the workshop will be flexible with Friday night at the Cultural Center and Saturday night at the Gathering of Nations. Saturday sessions will include microaggressions and a trade and barter event. Also consider having a board meeting.

Dr. Owen stated she will look at the agenda to schedule board time and letting people know. Dr. Owen explained that 2 questions: 1) Is board getting a discount if paying their own travel and 2) and if board getting a rebate if they have already booked their travel?

(Lukejohn Day joined the call) Dr. Day stated having a stipend and getting board member to be mentors to cover their costs. \$200 for flight and some for their room. Dr. Owen stated to cover 50% but will talk with Tom. She will rebuild the agenda for the board meeting at the CCMW.

Dr. Owen – Update on change to the schedule for board meetings. The executive committee to meet monthly and entire board will meet quarterly. So, the meeting at the CCMW will count as a quarterly meeting.

Dr. Day – What would be covered in the executive committee meeting and agenda for the quarterly meeting for all the board. Dr. Owen responded that the quarterly meeting will cover reports, use opportunity to use this meeting to cover Policy and Legislation and Governance. Some specifics as well as moving our overall goals forward. Dr. Day – Do we discuss finances with all the

<p>V. Executive Director Report – Tom Anderson.</p>	<p>board and are there issues that the entire board should discuss. The committee updates are important and give the committees to work on things after a month or so. Finances could be discussed quarterly especially if has been stable. Dr. Hansen stated one of the things the executive committee should entertain are reports and recommendations from the membership committee so that we can review new members on a timely basis.</p> <p>Dr. Owen stated that in lieu of having the committee reports at this time, will move to the Executive Director report.</p> <p>Tom reported he had these items to report:</p> <ol style="list-style-type: none"> 1) Received notice of award from CDC and downgraded from \$950,000 to \$900,000. We were informed that we got the least amount of cut and like last year we will be offered a supplement to booster this cause we are doing outreach nationally. 2) Indirect cost rate or IDC report was due and the rate was 20% but will increase to 28.9%. 3) ORN contract is \$100,000 and will be getting another \$10,000, they will help some of the students to attend not only the CCMW but the annual meeting. 	
<p>VI. Reports and Discussion</p>	<p>Dr. Owen - Discussion on update on change of board meeting schedule and liked idea of moving reports such as governance and COVID 10, P&L, academic medicine can be put off except for membership has to be updated regularly. If there is anything new we can ask the</p>	

membership committee to submit to us before and not wait for the quarterly report. Also, there is the need to taylor on top of the 50th planning.

Dr. Hansen question: What do you want to do with Wellness and Rituals committee? Dr. Owen stated those can wait for the quarterly meeting unless there is something urgent that needs to be brought forward unless you disagree. Dr. Hansen: No, the Wellness Committee is on a decelerated schedule for the year. Any announcements can be made thru the website or the monthly executive meeting. Dr. Owen stated the other item for monthly discussion is the website and PR campaign. Opportunity for the board to think about moving forward our goals. This will be discussed at the CCMW about moving this forward. To look at our goals and strategic plan that was written 5-6 years ago and will be good to look at. Dr. Hansen asked if the strategic plan could be sent to everyone. Dr. Owen asked that the strategic plan be sent to the membership. Dr. Owen and Dr. Day will talk before hand and decide on the agenda for the board packet.

Governance – Dr. Day has renewed the Governance Committee but have not met yet and scheduling a meeting with Dr. Owen, Dr. McCabe

Discussion - Potential change to bylaws - Does membership want to change identifying AI/AN for membership rather than providing proof.

Associate membership AAIP bylaws proposed revisions. Membership requires AI/AN heritage/ancestry or self - identification. Proof as previously required a letter from tribal leadership verifying heritage or no change. Add AI/AN Naturopathic doctors to be voting members – Yes or no. Question came up at CCMW, why are they included.

Dr. Martinez presented potential bylaws changes through a powerpoint presentation:

There are 3 current areas for proposed changes – Change categories of non-voting membership:

Option One

- Associate members – allopathic or osteopathic physicians, or other healthcare professional including but not limited to tribal health public health personnel, tribal health care administrative professionals, and elected tribal officials are eligible to become a member. Associate members will pay dues.
- Honorary members – change language from financial contributions to “significant contributions”. Honorary members are exempt from paying dues.
- Students members – Any person who is a member of the Association of Native American Medical Student (ANAMS) is eligible to be a student member. Student members are exempt from paying dues.

Option Two

- Associate members – allopathic or osteopathic physician, or other healthcare professional are eligible to become a member.
- Supporting members – including but not limited to tribal public health professional, tribal health care administrative professionals, and elected tribal officials are eligible to become a member.
- Honorary members – same as above
- Student members – same as above

Dr. Owen stated the primary issue from Dr. Begay was separate associate and supporting AI/AN nurses, pharmacists and non-Native. Dr. Maresca suggestion was to combine all and not make them separate.

Dr. Henson commented that student members are already members of ANAMS and AAIP is the parent organization. Other medical organizations have student members but are non-voting. Dr. Kelliher commented that students who graduate are eligible to become members but some don't have AI/AN proof. Dr. Alvord commented that student members of ANAMS can easily slide into AAIP with very little paperwork which means getting more members and could be of benefit to AAIP.

Tom reported that the board allowed residents to be AAIP members for 1 year without cost as long as they are in training. Dr. Owen calls for a vote on when to separate out AI/AN from other groups.

VII. Committee Reports

Motion by Charlene Henson to establish an associate member's category for health professionals who are not AI/AN. Discussion: Creating more categories instead of opening it up; should be recognized as more akin to AAIP; Be more open for AI/AN health professionals and be non-voting; Have a closer connection with AAIP and attend conference but be non-voting; ANAMS bylaws includes all other health professions.

Dr. Owen - all in favor of the motion to have associate membership separate to only AI/AN self-identified health care professionals. All board members present voted no. The outcome was to keep one group and not two separate groups. Dr. Owen will make time for debate issue and vote at the Annual Meeting.

Wellness Committee Report – Charlene Hansen reported that the Bling event was postponed and will do a poll for new dates before the annual meeting.

Annual Meeting Report – Dr. Mary Owen reported major changes to the agenda, Georges Benjamin of APHA will help lead off the meeting followed by a keynote address, panel discussion of health s of health professions. The meeting will start at noon on Thursday with a keynote from a speaker from update New York. Presidential Reception will be held on Thursday at the Museum of the American Indian which will have awards and looking for music. Friday will begin a little later at 9:00 AM due to the Fun Run which has been organized will include virtual walks

and runs. International known Dr. Michael Marmot and a Native researcher followed by concurrent sessions. Sponsored luncheon by AAMC and Dr. Skorton will be speaking after which he will meet with AAIP and ANAMS boards. Concurrent sessions will follow with a panel of HRSA, AAMP and other government agencies, ending with the business meeting. Dr. Hansen explained the fashion show in the ballroom, followed by the student/physician mixer. Saturday will begin with the Initiation Ceremony, plenary sessions, AAMP, his and Conach luncheon with Joey Bell's talk. The pow wow is on Saturday evening at the hotel.

Governance Report – Dr. Lukejohn Day reported the committee met 3 weeks ago and provided information regarding nomination and voting processes. An initial slate will be presented and accept nominations from the floor. 3 board and 1 secretary positions are up for nomination. Will follow the process and may have virtual and online voting. Tom also mentioned paid dues are necessary to vote and will work technicalities on voting electronically.

Membership Committee Report – Dr. Melissa Begay is not present on the call

Policy and Legislation Committee Report – Dr. Owen reported that a meeting was scheduled with NIHB but was pushed back and committee wanted to discuss concerns with the proposed IHS Director appointment.

VIII. New Business

Academic Medicine Report – Dr. Lukejohn Day will be finalizing speakers and has a meeting with Dr. Melvina McCabe and reaching out to Dr. Don Warne and Dr. Siobhan Wescott. Suggestion to reach out to Naomi Bender of WSU regarding the clinical simulation centers for Native Students. Dr. Bender will also be presenting at the annual meeting. Dr. Owen reports IHEAL – the indigenous health curriculum group.

Workforce development session will be held on Tuesday and Wednesday sponsored by AAMC and held at AAMC. Dr. Owen hopes to have 100 people to create pathways and “grow your own”. Organizations participating ANAMS, IHS, AAMC, AAP, NIEA and tribal colleges.

Need silent action donations for the Presidents reception and invitation have gone out. Tom asked if all board members will be attending the annual meeting. Dr. Hansen stated she is unable to attend and Dr. Alvord will be there for a short time. Physician of the Year update – In recognition of Navajo physicians and their efforts during COVID a scholarship award will be presented to one of the students.

Meeting Adjourned
