

AAIP Board Meeting Minutes
June 20, 2023

Attendees: Lukejohn Day, Lori Alvord, Allison Kelliher, Blair Matheson, Antoinette Martinez, Tom Anderson, Margaret Knight
Absent: Dan Calac, Lynnae Lawrence
Call to Order/Roll Call: Meeting commenced at 8:03 pm CST

Topic	Discussion	Action Items
I. Meeting: Call to Order	Lukejohn Day, MD AAIP President, meeting was called to order and Dr. Day thanked the board for changing the day of the call from Wednesday to Thursday.	
II. Roll Call:	Lukejohn Day, MD Quorum Established	
III. Approval of June Minutes	Dr. Day entertains a motion and a second to approve May 2023 minutes. Motion by Dr. Kelliher, second by Dr. Matheson. Unanimous approval of the May 2023 minutes.	
IV. Financial Report/Comments Blair Matheson	Dr. Matheson reports on the financial report as well as fundraising and anything financial related. Financial reports were sent out and nothing stands out or has changed one way or another. In the middle of fundraising for the annual meeting, Dr. Calac is talking to the tribes in California and some money has been received. Dr. Matheson is reaching out to Stanford and they will consider it although they support Dr. Stern's summertime conference. Dr. Matheson also reached out to the University of North Dakota vice chancellor of academic affairs and will talk about giving AAIP some money. Dr. Day also reported he talked with a couple people from drug companies, Pfizer and a few others. Question for Tom and Dr. Matheson regarding if all fundraising and donations have come in for the Cross Cultural Medicine Workshop, Tom responded that everything is closed out and doing accounting for it. UC Davis donated \$5,000 for the conference and he is keeping a list of donors and so they can be recognized. Tom also added that tomorrow closes out the fiscal year and all bills will be requested for the upcoming audit for this fiscal year.	
V. Executive Director Report Tom Anderson	Tom reported the financial reports were not available however, Kyle our accountant will get the financials out this week. No major discrepancies or any deviation from what we've been doing overall, the office has been running fairly smoothly and everybody's been well attended with vacations coming up for some of the staff. A	Tom putting a SAMSHA grant together that is due

<p>VI. Committee Reports</p>	<p>couple of things to alert the board: 1) Dr. Mary Owen is working with the AAMC on a RWJ grant for AI/AN workforce development. AAIP will be part of this grant and hiring an additional staffer with a budget of about \$150,000 and the grant went out yesterday which was due on the 15th. There would be a full-time staffer and some honorariums in this three-year award that has a total budget of a million dollars. 2) AAIP received a notice today that a Federal Financial Report (FFR) was past due. The accountant Kyle is aware and will clarify this past due notice since a FFR was submitted at the end of the year. Dr. Day and Dr. Kelleher will be talking about the evaluations that were sent to the board with very positive comments regarding Cross Cultural. Dr. Day - Thank you Tom a lot of work on the grants it seems like in the last couple of weeks, so thank you for helping to steward this through and the office help and support. Any questions from the board for Tom about the executive director report.</p> <p>Discussion regarding Dr. Alvord's question and comment regarding difficulties with the meeting notice and zoom link that involved Microsoft. Dr. Day explained that it happens with Microsoft and outlook that automatically creates a Microsoft Teams meeting and he was not able to remove or correct this error. Dr. Alvord was satisfied with the explanation. Tom – informed the board that he would not be in the office this week, he will be attending a conference at the Opioid Response Network in Providence RI. The conference begins tomorrow goes through Friday and it is a meeting of not only the tribal partners but all the partners to learn about what everybody's doing. Tom will be talking directly with the executive director of the Association of American Addiction Psychiatrists. Dr. Day thanks Tom for representing AAIP.</p> <p><u>Governance Committee</u> – Dr. Day reported he will start forming the committee over the summer especially as it gets closer to the annual meeting and has no other updates. The focus will be on the voting process and begin working sometime this summer on the slate regarding the open positions which are the president-elect and two board members. Dr. Matheson – comments his term should be up because he finished the term that Mary appointed him to and was re-elected two years ago so his term should be coming up as well. Tom commented he may have one more year. Dr. Matheson is happy to stay on till the end of his term but wanted to make sure this is correct.</p>	<p>in June for \$400,000.</p> <p>Will be requesting more funding from the ORN.</p> <p>Tom will check regarding Dr. Matheson's term</p> <p>Dr. Day will send out fundraising</p>
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	<p><u>Financial</u> – Dr. Matheson reports that Dan Calac has been working on the tribes there locally and he has talked to somebody from Pfizer today and will be talking to a couple of big companies and see if we can get some money. But talked to Pfizer today and they happen to be having a big meeting in Vegas and was able to catch several of the VP's all in one place and zoom with them today. Dr. Day commented that the annual meeting is at about five months or so away from the annual meeting and now is the time to start a full court press on the fundraising. Dr. Day is asking everyone on the call if they are willing to send out some letters to connections to your institutions or universities or their academic medical centers. Dr. Day has letter already generated and have emails that he can share with all to use. But would definitely ask board to leverage your extended networks. Asking all board members to start sending letters out before the summer starts because now is probably the right time to capture people. Not too early but it's not too late either and would really appreciate everyone's help.</p> <p><u>Membership</u> - Dr. Martinez reported that she has a list but she apologizes she hasn't had a chance to get through the latest ones that have been sent to her. There were three for review and they've been up a while.</p> <p>(1) Sarah Mercer who has a twin sister and both are anesthesiologists, she lives in Oklahoma and is board certified. She graduated around 2007 and has been involved with the AAIP in the past, she's now requesting membership. She's a citizen of the Cherokee Nation, she's definitely eligible completely and meets the criteria, Dr. Martinez recommends Sarah Mercer for membership.</p> <p>(2) Madeline Webber, graduated in 2019 from University of Michigan, is from Sault Saint Marie Tribe of Chippewa Indians, a CDIB is in her application and valid. Madeline Webber is expected to graduate from the University of Michigan in June of 2025 and is a current medical student. Dr. Martinez stated this is the first one she's seen since been involved with AAIP and we had talked about a student membership group automatically becoming part of AAIP.</p> <p>Dr. Martinez asked for discussion on this issue. Dr. Day commented the original discussion was that to get people to carry from ANAMS to the AAIP, that there was going to be this pathway to funnel them and that was how that automatic membership was going to work. There was going to be this pathway if you've been in ANAMS, you're going to transition into AAIP and it's going to be a lot easier. Dr. Kellier</p>	<p>email and letter to all board members</p>
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remarked that following our membership guidelines through the bylaws and unless we change, it's helpful to use them and say that the crux of the question is often whether or not people qualify as a Healthcare provider. Is the definition a healthcare provider and scrolling through the bylaws as we speak but so is a medical student a healthcare provider? As a healthcare professional, they're in direct patient care. But this is a question that may be influenced by the current leadership and am honestly leaning towards inclusivity and would be interested in entertaining further dialogue towards what the repercussions of letting a medical student into our organization for full membership. What does that mean are we competing with ANAMS but there's the question we have to ask around those lines or maybe even a discussion with ANAMS. But this could be a unilateral decision that we make on our own. Happy to hear other thoughts. Dr. Alvord commented to gather something related to membership coming from ANAMS to AAIP but what was the issue of controversy? Dr. Martinez - we don't usually have membership applications come through from medical students. She is still a medical student graduating in 2025, definitely has a CDIB and I haven't come across that yet in the last three years that I've been involved with the membership committee. Dr. Alvord - I understand the desire for inclusivity but I also think that we all we need to do is look at our name it's Association of American Indian Physicians not physicians in training and when you get that MD behind your name than you are more than welcome to come and join us. And there is an organization for you right now which is ANAMS to support you and help you. We're their parent organization and I don't even know what our relationship is to them legally and formally but we think of ourselves as the parent organization. I think you're opening a door into some strangeness if you do this. People will question our numbers as the first things that comes to mind when they ask how many native physicians are there and we are able to provide at least a snapshot through our membership, it gets very muddy when we're including students because that is not going to be part of our statistics. Dr. Martinez - Good point Laurie and if we were to include them as a full member with voting privileges that would definitely be a valid concern. But we have associate members who are not physicians maybe they're not even native and they're involved. We've had physical therapists approved, other providers and then the non-native and they fit under the associate member and one of the proposals I had made prior was in the bylaws. In ANAMS, this would have an automatic medical student membership to AAIP, a very clear definition. Dr. Alvord -

I'm not sure I have any objection to that I may have to think about it a little bit longer and see if there's anything that I hadn't initially thought about with respect to that but if you've got non-native people as associate members and you've got people who are not physicians like PT. I think that would be a fine place for them to be if they want to do that, I'm not sure what they would get out of it honestly to be fair, they still would have to pay the dues to come to the meeting. What do they get out of paying dues for membership. Dr. Kelliher - I think it's a good question perhaps they could build leadership skills on their resume or experience for affiliating with us. Perhaps we'll get them an invitation with a benefit of a percentage off of their conference attendance but also, I do think it to keep in mind that as you've illustrated in this discussion that they won't necessarily be a full voting member. Per this discussion and also not eligible to run for office but it's an important dialogue to have. Dr. Day – What I'm hearing is that we are very supportive of this individual, even medical students applying for the associate or the affiliate role but not under the full voting rights and privileges of a member. Dr. Kelliher - As I understand it our bylaws now that I've reviewed them say that number one you would be a physician and then #2 that you would have a proof of indigeneity. Dr. Day - Also as part of the application they have to submit that they've graduated from medical school, the diploma, and did she apply for associate is that correct or affiliate? Dr. Martinez - I do believe she's applying for full membership. Tom - Do you have the option of saying no or you are approved for this type of membership whether it's an affiliate or whatever. Dr. Matheson - she would fit in the affiliate well because that's PT/OT, non-natives and sort of our catch all basket and she meets that criteria she just doesn't meet the criteria to be a voting member with full privileges because she's not a physician yet. Dr. Day - maybe we could say we'll approve your application for the affiliate but then just a statement saying you know once you graduate from medical school we'll be more than happy to have you become a full voting member of the association. But given our bylaws and the way we have it structured we are not able to approve that part of it. Dr. Martinez - We have one more to do and the next time we meet it'll be in a chart and much easier to see who they are, CDIB, are if they are a doctor. The next one, would be Laura Montour and she is from Canada. I don't think we have any stipulation about them having to be from the US. So, that's the next question, she does have a certificate of Indian status, she is a physician. Dr. Matheson - I don't remember anywhere in the bylaws that it couldn't

include Canada. Dr. Day - if someone has the bylaws open, I think it says they need to have a medical diploma, what it says here is allopathic medical school. Dr. Kelliher - It says any individual to become a voting member, who is allopathic or osteopathic physician, who has verification or proof of American Indian or Alaska Native heritage. Now this is an opportunity to expand this to First Nations perhaps. But I think American Indian Alaska Native heritage or ancestry as being eligible to become a voting member might by definition disqualify per se others who have other words for themselves but happy to hear other definitions. I just want to stick to the bylaws as much as we can or entertain an addendum or you know some such change if we need to. Dr. Martinez - I want to add some information so you have more information on her, she went to College in Ontario for her bachelors and went to McMaster University in Ontario Canada for her School of Medicine degree. She was born in Canada and states her ethnicity is Native American Mohawk. She is currently clinical assistant professor in the Department of Medicine Family Medicine at UW and working in Seattle. Dr. Day - They practice in the US, sounds like she is in. Dr. Kelliher - I have another question if it's OK if I entertain the question around, I know we have Evan Adams who identifies as First Nations do we know what the status of his membership is, so we can try to stay consistent. Is that too much to ask for us to show search for him on our database or some such thing. Dr. Martinez - we can look into that right Tom? Tom - we can just a point of order here we do have someone in the past, who is First Nations, been a member of AAIP. Dr. Kelliher - That's great to know so that precedence has been set, we wouldn't be necessarily drawing out of the lines doing that. I'm in favor admitting this applicant and I would make a motion to admit the three in such ways as described previously, full membership for numbers one and three but also for number two the non-voting member, associate member as outlined in our bylaws. Dr. Alvord – A couple of things, the first is to say that we are the Association of American Indian Physicians, our title does not designate whether we are North American, South American only US or what kind of American we are, so we need to think about that in the sense of where our geographical boundaries are if any, can someone from New Zealand apply that is aboriginal, could somebody from New Guinea and I'm not asking this to be sarcastic or difficult I'm asking a question. Having said that, this particular person is part of a tribe that has I believe reservations on both sides of the border so they are tribal and I do not believe that tribes should be

circumscribed by whatever the US thinks that we are. We are sovereign and in that regard, if part of a tribe is part of the US, then I think she's a shoo in if that makes sense so those are the two things that come to mind for me. Dr. Day - Great point Laurie, I completely agree with you that one given her status as Mohawk does have a reservation that crosses both the US and Canadian border, she does have a Canadian medical license, practices in the United States at UW. This one, everyone is saying more straightforward and there's some precedents as Allison had noted. I do agree with your point and this has come up at several annual meetings around international members. So, I'm wondering Antoinette as you mentioned a few other things about revising the bylaws really around the membership, I know we've had some discussions around it. I'm wondering if maybe we could take that point back to the membership committee to consider so we can potentially discuss it at the annual meeting at our business meeting. This has come up several times and one of my GI societies, we've never revised our bylaws and talked about international members because it was never mentioned but it created very difficult situations for the membership committee. And so, I think we should start thinking about this and if people are OK, I would ask Antoinette and anyone who would like to join her to think about how you might approach this. Dr. Matheson- I think in this case Mohawks have something on both sides of the line and we have a precedent in the past that somebody from Canada being in AAIP, I think this one is much easier to approach especially with Mohawks being on both sides of the line and she works in the US. But I agree with Laurie at some point we're going to have to draw some lines but we don't have Australian and New Zealand questions popping up. Dr. Alvord - I do believe that the American College of Surgeons has international members so we have to think about what we want to be and I do not think they're associate members but I can check on that. Dr. Day - I agree I think I'm part of the American Society for Gastrointestinal Endoscopy and there's the American GI Association they have international members although international members are not allowed to serve on the board so there are restrictions in what they allow with the membership. I think these are really great points and I definitely think we should clarify it because it probably will come up again. Dr. Alvord - so you're precluding an Argentinian takeover of the board is that's what you're doing, is what I heard. Dr. Day - they can sit on committees and be committee chairs they just can't sit on the board, although it's been contentious and there's been a lot of debate around it.

Dr. Martinez will have a list ready for the next meeting.

	<p>Dr. Kelliher had a motion moving forward all three applications the first and the third would be for full voting membership rights and then the second would be for the associate members, second by Dr. Matheson. And again, appreciate your question Laurie and discussion around the international members and we'll ask our membership committee to think about how we revise the bylaws also given some of the other changes we've discussed before and we'll have this summer to debate this before we submit it before the full membership. But any other discussion points? Motion passed.</p> <p>Tom - let me interject an item with Dr. Martinez if she's good with this, add Sarah Mercer her sister to the list and I don't have her name in front of me, who submitted a full application as well. Dr. Martinez - I don't see it on my list here. Tom - they're wanting to be a part of the conference coming up on either before or after on workforce or doing something. Dr. Day - it's a good point if they're both applying together we should probably approve them together</p> <p><u>Rites and Ceremony</u> - Dr. Kelliher reported the committee should start meeting for our next event the annual meeting namely to plan a couple of key events the induction ceremony and to help around the cultural events during the annual meeting if we could support the pow wow committee or also to help arrange for prayers during the start of the day, the end of the day and perhaps around meal times. That's our next task and I wonder if we should start meeting probably next month, so I'd be open to ideas. And just wanted to thank everybody for your presence and help organizing a very successful event and we did receive a tremendous amount of feedback from the cross cultural medicine workshop. I want to thank everybody for reaching deep and preparing an amazing experience for over 65 students for 100 / 125 registrants. Especially heard wonderful feedback about your workshop Antoinette and the hands on workshop, there were things of course that we could have done better, personally for me namely feeling like I was sometimes stretched really thin right during the cultural event, like preparing the Buffalo dancers, while organizing a raffle, handwriting numbers and tearing papers but I think we did a great job of delegating on the spot and also having a breadth of experience from the mentoring workshop, to the indigenizing and decolonizing workshop that we received a tremendous amount of</p>	<p>Dr. Martinez will check with Echo.</p>
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great feedback. But also when we started the conference things seemed a bit abrupt with our forensics and so I think in retrospect we could have had some more culturally safe transitioning but you know as Creator does things present themselves sometimes in a way that is nonlinear that is difficult, challenging and also acknowledges truly the advocacy that's needed around missing and murdered indigenous peoples and other experiences around the gravity of providing medicine in the modern context and historic context but it was great. I think we need to take some of the feedback and then perhaps apply that not only to next year's cross cultural medicine workshop but also specifically to this year's annual meeting. I'm excited about doing some fundraising towards that and then looking particularly to engage traditional healers who have volunteered for next year's hands on experience and also for the cross cultural medicine workshop around hands-on physical modalities and the hands-on botanical modalities. So, looking forward to that and happy to hear any other feedback.

Dr. Day - Thank you again Allison, outstanding work on it, any other comments or feedback that people have from cross cultural. Dr. Martinez - but I have to say we pulled it off it. We always do, all hands-on deck and of course the safety of knowing that Tom and Margaret and AAIP team were there if we needed to pull them in for something that we all did our part and Allison delegated on the fly. Dr. Kelliher - shout out to Margaret's family and Tom but just keeping it real. Dr. Alvord – I'd also like to say that I was devastated not to be able to come and after planning it really like down to the details and then realizing that I had to stay because I had a patient that came in that was too sick to not be tended to, it was really hard but the next day I got strep throat which I would have spread to everybody there that was like you said Creator works in mysterious ways. But I haven't had a chance to talk to people about how it went but to hear in general that it went well was very good and that it was very well received. The balance and structure of both the culture of part of it and the sessions that were more academic which was really good and I thought the team did a good job it was great to do that. Dr. Day - looking at the evaluations they were resoundingly positive, the only theme I saw for constructive feedback was start a little bit later. Again, really outstanding work and really happy to have such a successful conference.

Annual Meeting -Dr. Day reports for the annual meeting, I sent to all of you the theme and final title for this year's annual meeting and also a very high level agenda that gives you a skeleton or a foundation of how we're thinking about the annual meeting itself. So, wanting to hear from all of you if there were any concerns or issues or any additional feedback that you had about the theme itself or about the organization at a high level of the dates. Dr. Matheson - I like the speaker list that we got going, those people are rock stars. Dr. Day - hopefully Secretary Haaland, will confirm this or next month as well as Director Tso and the other speakers are all confirmed and if the other two confirm we need just one or two more and we have some invitations out as well so I think we're close to completing our plenary speakers. Dr. Alvord - that is really outstanding, I saw that list of speakers and I honestly don't think I've ever seen a meeting where you had that many people of that stature giving talks. I know it's still tentative for the secretary and the director but still it just looked pretty amazing and strong work Luke. Dr. Day - Both the secretary and director I've not spoken with, Secretary Haaland but her team and then Director Tso they seem incredibly excited and very interested because neither one has addressed our group. hopefully they'll be excited to come to San Diego and join us. Other things, fundraising just would ask for people just to leverage your connections again I know it's never fun asking for funding but hopefully I will make it easy with the letter and the e-mail but mostly just your institutions or people that you think potentially might be interested in funding it. And we do have some funders as Tom mentioned at the beginning we already have a funder for one of the luncheons from the American Academy of Pediatrics again that's not the CONACH but they are coming in and hopefully they'll continue that effort. Dr. Alvord - I would say something that could be helpful is to get a list of the major organizations that have already provided funding. I did speak with people at the American College of Surgeons at their meeting in October and one thing I heard was that this wasn't something that they have historically given funding to organizations like ours. And so, I think it's helpful if we go for the big organizations to challenge them a little bit by saying well you know the Academy of Pediatrics is hosting this luncheon and we are hoping that the surgeons could do a dinner or a something. I think that they do start to notice when others are at the table and they aren't. Dr. Day - I definitely think we all know that our societies many of them are doing very well and definitely need to contribute, sponsor and help us and also, I think it's great for students to start meeting

Dr. Day will ask one of his GI societies to contribute or have a booth.

some of the groups. Because as Laurie and I have talked about trying to reach out to a lot of our students about some of our very specialties that we work with, so trying to establish those connections as well. The only thing I have people think about is the breakout sessions. We've announced the abstracts and the posters, so those have gone live and they're on the AAIP website so please let people know about it we definitely want people to apply. They're due at the end of July and we are expecting to have a very quick turn-around time of making those decisions. By the end of July, the goal is within two weeks to make decisions on all of those abstracts and posters so people can actually start making their travel plans because we know people need to know fairly soon. And then lastly would definitely be open for any ideas and I know some of you have reached out to me but would love to hear other ideas that people might have for some of the breakout sessions. Some of the themes what we're trialing this year is for each of the breakout sessions, three of which will be sponsored by AAIP and then the other one following that will be from ANAMS. ANAMS really wanted to have something that runs in parallel so we're testing that this year which I think will be really exciting to see how it goes. The other thing we're also offering which we'll still be working on is optional and this will hopefully encourage families and relatives to come with them to San Diego, outings in the afternoons not sponsored by AAIP but trying to organize things where people want to go out and do things in the city itself, that they can also explore the city and also just another way of people go to the conference in the morning and if they want they can go out in the afternoons. I've heard some other conferences do that and that seems to be a big attraction. Dr. Kelliher - My only other question around the annual meeting would be what about the art to go with the theme. Dr. Day - I am open to ideas of people that you would like to suggest or that we can reach out to. Dr. Alvord - when you say the art do you mean artists. Dr. Martinez - I could ask our newly minted Miss Indian World, she did some beautiful art. She hasn't produced too much but she might be interested. Dr. Kelliher - That sounds wonderful, I would be really in support of that, and love supporting local artists and something that's meaningful to us as a body membership and be in support of that or other local relatively local folks doing the work. Dr. Alvord - Could I ask if two things and this is because I saw your agenda but I don't have it committed to memory is there a plan to do a sweat lodge and is there a plan to do a silent auction or an online auction not necessarily silent actually. Dr. Day - But excellent point, yes to

Dr. Martinez will ask new Miss Indian World who is an artist and does beautiful artwork.

Dr. Day to reach out to Dr. Calac regarding the sweat before the June meeting and we can add it to the agenda. Dr. Kelliher will also check with other folks she knows in the area.

	<p>the auction itself I think that'll be done during the president's reception and then also giving out the awards. The sweat lodge we've not talked about yet so we're happy to invite all of you to our next planning meeting that will be in June. That will be one of the topics that we're going to raise because they know in in the past it has always been a little challenging to find someone to lead it but then also the location and then sometimes the location is like two hours away from the site itself but definitely we could try to do it and so Dan Calac, he's been our local contact. Dr. Day - any other questions on the annual meeting or any other things this is great that we should be considering. Margaret - I'm working on the paperwork for the Clinical Support Center for the CME credits, I do need every board's financial disclosure form. Dr. Day - Yes, send it out to us all we will fill it out quickly. Margaret - thank you and this also includes other planning committee so we can get those later but I'll start with the board when I submit the initial paperwork. Dr. Kelliher - so just to clarify it sounds like Margaret you have not sent that yet so I'm not late on that sounds good I'll keep my eyes peeled. Dr. Day - anything else for the annual meeting really excited about it, I think it's coming along very nicely. I think we're at the end of the agenda any new business that people wanted to raise or discuss.</p> <p>Dr. Matheson - discuss just one thing and it's just to catch you up and Allison knows about this, I've been working with Dr. Wynn at UND and now that the legislature has finished in North Dakota and he now knows what his budget and what his funding is going to be, I'm working with him to try and figure out how to be the new Co-director at INMED and the new associate dean of the DEI at the medical school. The legislature pounded the budget a little bit so it's going to be part time just to try and help out so he can keep Don's old position and then maybe add the DEI. We all know Florida just unfunded all DEI everywhere so he wants to at least get it in place and have a placeholder with some part time until he can figure out how to make it full time. So, I'm working with Dr. Wynn on that and now that we know where his budget is. Dr. Day - Thanks for doing that Blair great to hear. Dr. Day - no other discussion items I will adjourn tonight's meeting unless there's any objections.</p>	<p>Margaret to send out the financial disclosure form to all board members.</p>
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