

AAIP Board Meeting Minutes
February 22, 2023

Attendees: Lukejohn Day, Daniel Calac, Blair Matheson, Antoinette Martinez, Lynnae Lawrence, Lori Alvord, Tom Anderson, Margaret Knight

Absent: Allison Kelliher,

Call to Order/Roll Call: Meeting commenced at 8:00 PM (CST)

Topic	Discussion	Action Items
Call to Order	<ul style="list-style-type: none"> • Lukejohn Day, AAIP President • Quorum Established 	
Approval of January 2023 board minute	<ul style="list-style-type: none"> • Dr. Day – Approval of January board minutes is deferred until everyone has reviewed and approve or disapprove or any additions to minutes. Minutes for the Mid-Year Business Meeting have not been finished. Dr. Day presents the meeting agenda that includes updates on Cross Cultural Medicine Workshop, Annual Meeting and ANAMS. 	Upon review of minutes to board will email Tom or Dr. Day within the next 24 hours.
Discussion	<ul style="list-style-type: none"> • Process for membership committee meeting regarding new members. Dr. Martinez asked if she should call the office. Tom responded that Echo usually sends new applications that are submitted thru the Internet to him and Tom will in turn send the applications to Dr. Martinez. 	
Financial Update	<ul style="list-style-type: none"> • Dr. Matheson – reports nothing new, repetitive and starting to receive expenditures for Cross Cultural Medicine Workshop and will be paying some of the charges. January and February are quiet months and have no large bills. Talked to Pfizer and other large companies regarding funding for the annual meeting and they are receptive. He will be attending the Wall Street Journal Health Forum in Boston. Pfizer, Moderna and CVS are some of the companies that will be attending breakout sessions and hopes to inform them of the Native American healthcare needs and request funds from these companies. • Dr. Alvord reported that she received an email from a Native physician, Dr. Monica Stratton. asking about her status and 	

	<p>application for membership. Dr. Alvord stated she in residency currently in UCSF and a Dartmouth graduate.</p>	<p>Tom will check with Echo regarding Dr. Stratton's application.</p>
<p>Executive Director Report</p>	<ul style="list-style-type: none"> • Tom Anderson – reports the mid-year meeting was completed. AAIP received funding from AMA, a restricted donation of \$5,000 and another pledge for the Cross Cultural Medicine Workshop received today. Some housekeeping items, after you received the clean and clear audit, it was uploaded to the federal clearinghouse for acceptance to make sure that we're in good standing with our grants and an acknowledgement was received. The other item regarding the audit is to present the documentation for the state tax return and working with the company we have used for the past four years. Currently in negotiation with Morehouse in trying to obtain additional COVID funding. A suggestion to Dr. Day to invite Dr. Dominic Mack, professor at Morehouse Medical School, who is leading two programs related to COVID speak on that and we can offer sponsorship support from Morehouse funding. Year two of the CDC grant was closed out and spent the money down to less than the threshold. We are refunded for next year for \$9000,000 on the CDC grant. • Dr. Day question - are there grants that you and staff are looking at in the next couple of months to apply that are making their way through the pipeline. Tom reported that he is looking at a number of grants and one specifically to collaborate with NANAINA, the National Alaska Native and American Indian Nurse's Association who have been struggling the last few year and can't apply for federal awards. But HRSA is coming out with an award up to \$650,000 to get funding out to APRN's and trying to get nurses into that. There will be 53 awards for that grant and the odds are good for this grant. There are two or three other grants that are coming up that may need some insight and collaboration. Being a nonprofit we are thrown out and trying to convey this to HRSA when they put out grant funding for medical students. Our changes are very slim because it's the medical schools that usually get the funding. Also, getting the information about what AAIP is 	<p>Tom will reach out to the NANAINA president and try to help them take the next step.</p>

<p>Committee Updates</p>	<p>doing and hopefully get funding for NNAYI. When writing grants, try to pull in things that's going to resonate with whoever's going to evaluate that grant and is a challenge. Dr. Day - AAIP's in a good position now with grants that we currently have and there are other opportunities that we are looking at.</p> <ul style="list-style-type: none"> • Governance – Dr. Day reports no new updates and will start gathering together in late spring to give the committee time before the annual meeting to review the nomination and voting process and start solicitations regarding slate. The committee will also review governance policies and procedures in anticipation of the annual meeting in September. • Rites & Ceremonies – Dr. Lawrence reported there were no updates -the main focus is the Cross Cultural Medicine Workshop. Once the workshop is done, the committee will meet to start planning for the conference. • Membership Committee – There are no member applications for review although will look for Dr. Stratton's application. • Website Update – Dr. Day reported that during the mid-year meeting one thing that was discussed was to do a member highlight each month on the website. To bring focus on several members over the course of the year, to discuss what their background is, what their interests are, why they're part of AAIP, what kind of work that they do. Tecumseh has been fantastic and really taken the initiative and will launch that very soon. Tecumseh has been fantastic and has really taken the initiative and we are planning to launch that very soon. One of the things that he and Tom had proposed and wanted to get everyone's thoughts here and see if you were in agreement with. It is that we would every month do either a board member at the beginning to highlight each one of us and then on alternating month we would do a non-board member. Which we can as a board put names in and the team would work on reaching out to them and putting together a bio and history on them and highlight them on the main 	
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<p>New Business</p>	<p>website. Tom - we were going to do 2 board members, 2 members per month, 1 being a board member and one being non-board member. There would be highlights on two people each month. Dr. Day - I like that thank you. Dr. Alvord commented one will be a board member the other will be a non-board member at least in the beginning. Dr. Day wanted to get the group's thoughts about moving forward on that and as we move forward with it farther, we'll be looking to all of you to help nominate people that we can highlight. This is to introduce members but also their stories to try to create more of a sense of community and also better connections across the entire organization.</p> <ul style="list-style-type: none"> • Policy and Legislation – Dr. Roubideaux is putting together that committee and she's reaching out to the members that are listed but I don't believe they have met yet. • Wellness Committee – Dr. Day commented this is not part of the standing committees but one of the things that came out of the midyear meeting was the Wellness Committee. We all heard a lot how that committee was very influential and impactful and meaningful to many members. So, chatted with Dr. Charlene Hansen who did a fantastic job before leading that and she was very excited to take that on again and she's going to be reaching out to members as well to form that committee again and try to plan some Wellness events over the next couple of months. • Dr. Day - one item of new business was Alec Calac from ANAMS, the current president, had reached out to me yesterday and their board met last night and it sounds like that they would like to attend the AMA meeting. It's this July or June and it's there to be on the main floor of their voting and policy discussions it sounds like AAIP does have a role there but we do not have currently someone in that role that can actually be on the floor. So ANAMS wanted to know if they had a member who was interested in doing that if they could go to that and represent AAIP there and then 	
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	<p>report back to us. I said I would talk to all of you and get your inputs and thoughts on that and so wanted to bring it before all of you. Dr. Martinez - my question is who is our AMA connection. Alec Calac - if I can explain this is about the medical student caucus they only allow voting students who have delegate position in the medical student section or a student delegate position and other delegations such as the American College of physicians in order to attend their meetings and we were looking to kind of since ANAMS works with the medical student section get access to those meetings but ANAMS is not recognized by the House of delegates only an AAIP as an observer as well as a liaison with the minority affairs section with Dr. Westcott. The need for that has passed like the time so yesterday and Monday so that is kind of all business. Dr. Day - sorry about that I didn't realize it was I thought it was for later in the year it was quite literally the second we texted. But we would welcome exploring how an AAIP can be a voting member of the House of Delegates despite its kind of small membership relative to other organizations but a topic for later. Alec do you know what the process is for that to unfold. Alec - I'm fairly certain that you have to be an observer or a member of the state specialty society caucus which is like a conglomerate of small organizations for several years and be in that like that affiliation. More a Dr. Westcott and minority affairs question. Dr. Day - We are currently in transition right now so I know Dr. Westcott is taking on another leadership role in AMA but her liaison to the minority affairs committee has termed out so she's done 2-3 year terms and unfortunately can no longer serve in that role although we would love to have her in it. I've reached out to several individuals and the one person who is considering it is Dr. Leanne Muzquiz and she seemed incredibly interested in it. She came highly recommended by several people both past presidents and past board members and so I'm waiting to hear back from her probably either later today or tomorrow. She was going to talk it over with her family</p>	
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and kind of look at her calendar for the rest of the year. But she seemed very excited about the prospect of it. Any other questions on standing committees that people wanted to raise or anything on the AMA? Dr. Alvord - that what you're saying is that the whole issue related to ANAMS is non-issue now because is that correct that's what it sounds like from Alec. So, will that come up again in the future? Do you think that issue sounds like from Alec that is not in potential issue in the future although it sounds like we can explore this. Dr. Day - I'll work on it offline and becoming a more regular voting member at their House of Delegates. So, we have more representation or voice there as well. Dr. Alvord - I was thinking it probably not to be adversarial but it is a really nice that ANAMS and we are we and that an ANAMS is coming representing us that makes sense except in the observer status maybe only because we just don't want confusion at AMA or anywhere else about the two organizations and their leadership and our positions on various things and whatnot. So, it's kind of logistical housekeeping if you will. Thanks Lori I appreciate that and I appreciate Alec reaching out to me to discuss it and have an open dialogue around it and I think that hopefully going to be our goals that we are separate organizations and whenever we can collaborate together that we definitely will do it in partner with one another. Dr. Martinez on that note I just have to say I would like to see more of that because they're the future. Dr. Martinez right absolutely I completely agree, does ANAMS have a seat on our meetings, by having them represented here at the executive board meeting? Dr. Day - the board meetings are open to anyone who would like to join from our membership or even at large. Alec had reached out and asked if he could participate in the meetings just so ANAMS could be informed about what we've been discussing and working on. Having him tonight to help clarify some of this discussion we've had and things that he's been interested in, I thought would be really helpful we have a member that attends

their meetings as well too when they are occurring. it would be a good idea to allow them to participate in it as visitors and to also hopefully disseminate that information back to their membership. I was thinking making it a standing agenda item having ANAMS as a standing agenda item as we do for AMA etcetera and if they're able to attend or have a Rep they bring to us any issues and keep those lines of communication more formally open. I will ask Alec what are your thoughts about having ANAMS as a standing agenda item we would put it in our committee's section which will be a standing report and if there wasn't anything to report you could always e-mail us or even submit a written report if that would be helpful to have some lines of communication. Alec Calac - I think for now we'd be happy to do a written report with the kind of prior meetings kind of board happenings as it stands right now if this is indeed when the board meets we meet the weekend before, we can certainly provide so that they're available for you to review not necessarily at this meeting but if there are important things we can certainly flag higher priority items for AAIP and if Tom does add the ANAMS's e-mail we will make sure everyone is available. I only thought this meeting was occurring because it sounded like the right time of the month and Tom sent me a February reminder so I'm glad I logged in. Thank you Alec, you mentioned I definitely think it's incredibly important that we keep the lines of communication open between both organizations you know one of the things we are going to do is include and embed ANAMS into the annual meeting planning committee to get their perspective, their ideas on programming and then also outreach to students and so I think this will also be helpful in terms of what you were talking about of sort of continuing with the future and continuing those partnerships moving on.

- **Cross Cultural Medicine Workshop** - Dr. Day - Allison couldn't attend tonight but we had a meeting last night about cross cultural

medicine workshop it is moving along quite nicely. Allison and the entire planning committee have done a phenomenal job of really putting together a wonderful program. She's just in the final stages of putting together the agenda so as soon as we have that finalized we will share it with all of you. Also, we have been very fortunate with fundraising around this year's cross cultural medicine, we have just even as of tonight we got another award for about \$5000 so we're right now at about \$70,000 for sponsorship for the conference itself we're short of our \$80,000 goal but there might be a few additional fundraising opportunities. We would definitely love to have all of you attend if you're able to attend at the end of April, again it's going to be an Albuquerque NM at the Crowne Plaza. Tom remind me do we have rooms already reserved for the board members. Tom - yes, what we need from the board members if they know they're not attending. Please let me know because after a certain deadline we get charged for those rooms whether we use them or not there's a cutoff deadline and they're under a direct bill. Dr. Alvord - who is the latest donation from? Tom - the University of New Mexico from both their Office of Diversity, Equity and Inclusion and their American Indian Alaska Native Center run by Dr. Tassie Parker we just got an e-mail literally I think 20 minutes before this meeting started confirming that. Dr. Alvord - I will have to send a thank you to Tassie that is an amazing like this level of donation is a big deal for these universities and organizations. As you may recall in the past, the Four Corners pre- admissions workshops that we would host through AAIP for students preparing to apply for medical school and every school was expected to donate \$5,000 and it was hard to get that. We need to be thanking them and appreciating them in every way we can. 100% agree and even which is more exciting is Tassie also mentioned in the e-mail that she would be happy to do it on an ongoing basis each year that we had cross cultural medicine, which is even more remarkable. So yes, if you know or

please send her a thank you note which I already did but I'll be sending her another thank you note after that conference as well. Dr. Day - any other questions that people have on cross cultural medicine workshop we are in the final stages of it and again just appreciate everyone who's been working on it with Allison so thank you all again for your help.

- Annual Meeting great news we have finalized our hotel the Paradise Resort and Hotel in San Diego, it will be September 7th through the 10th. We will definitely send advertising out to membership so people can mark it on their calendars but also make their reservations. We had our first planning meeting last week with Dr. Calac, Dr. Martinez and Dr. Stern and we had a really great discussion around a very high level. How we were going to be thinking about the meeting, focusing on themes, who we would like to invite or consider for plenary speakers and then also thinking about fundraising opportunities so definitely more to come. If anyone would like to join, we'll be having it once a month up until April so I'm happy to invite anyone who would like to attend and if there are other people who you would like to recommend on the committee. Dr. Stacey Jolly and Alec Calac are also going to join us as is Brianna Baldwin but we're also open to other members to help join the committee as well. Any questions on the annual meeting. Dr. Alvord - is there any chance of being able to do sweat lodge for this meeting what are you thinking, what do you think because that seems to be that was such a logistical problem at DC and it just didn't happen and people are sad about that and maybe I'm just sad about it. Dr. Day - we've heard from lots of people, I know we had to cancel it in Arizona because it was 116 when we had one of the annual meetings there, I don't think we had it in Chicago, we didn't have it in DC and I definitely heard from many members that they would like to have the sweat lodge again. That's one of the things we are going to be talking about,

	<p>we've decided that we're going to break down into small subgroups for the planning committee. Rites and Ceremonies would be one of those and trying to do this lodge is one of our top priorities. Dr. Day – Dr. Lawrence, I know it's still early to talk about the 2024 annual meeting but any updates on potentially having it in Hawaii? Dr. Lawrence - I've been really busy with our pow wow that's coming up April 1st and 2nd. I do have the contacts to the hotel I did give them all the information and forward them everything that Tom sent as far as what our needs are, meeting rooms, breakout rooms, hotel rooms. We've been focused on getting everything done for our pow wow that we're having coming up. After that, go forward with the other logistics for having it located at the Ala Moana Hotel which is pretty nice location. Dr. Day - thank you so much for working on it I know it seems like it's very far in advance but these things always take a lot of planning I know you're really busy as well too and blending the pow wow. Thank you and definitely is on the radar, things will pick up once that other one passes. Dr. Day - I believe it is an Oahu Honolulu thank you we are at the end of the agenda were there any other business items or topics that people wanted to discuss tonight before we will adjourn.</p>	
<p>Adjourn</p>	<p>Motion by Antoinette Martinez to adjourn the meeting, second by Dan Calac, motion passed</p>	