

Board Minutes
AAIP August 2023 Monthly Board Meeting
Wednesday, August 23 2023
6 PM Pacific or 8:00 at PM CST

- I. **Meeting: Call to order-** President Luke Day, MD
- II. **Roll call-** Secretary Kelliher or assignee
(**Roll: Drs.** Luke Day; Allison Kelliher; Blair Matheson, Lori Alvord, Antoinette Martinez, Lynnae Lawrence) *Others*-Tom Anderson, Margaret Knight, **Quorum required = 4.**
- III. **Approval of:** Outstanding Monthly Board minutes awaiting approval are: AAIP Board Meeting Minutes from July 2023 - not available.
- IV. **Discussion and Updates:** Dr. Luke Day (Membership Committee report moved up in the agenda)

Membership Committee – (Antoinette Martinez MD) New applicants presented as follows:

Eileen Barrett for AAIP Associate Membership
MD, Georgetown University SOM, WA DC, MPH 2002
Chair Board of Regents, ACP, PA, Faculty, Hospitalist Tsehootsoof Medical Center, Navajo Nation, CV available on Dropbox and recommends she be accepted as an Associate Member. (Review of requirements for Associate Membership, and if they need to provide a letter of reference, only three requirements. Current Bylaws do not require a letter of reference)

Motion to wait until review of all applications before a vote on acceptance by Dr. Kelliher, second by Dr. Day. Motion passed

Heidi Johnson

MD from University of North Dakota
Internal Medicine, University of Nevada, Reno
AAIP Standard Membership
Choctaw

Jolee Potts

MD from Washington University in St. Louis
Dermatology Resident at Barnes Hospital in St. Louis, MO
AAIP Standard Membership
Cherokee

Lisa Antonio

BA/MD from University of New Mexico
ABFM Board certified, working at Southeast Alaska Regional Health Consortium
AAIP Standard Membership
Pueblo of Laguna

Meredith Keith

MD University of South Dakota Stanford School of Medicine, MPH at Univ of Nebraska
Cheyenne River Sioux
AAIP Standard Membership

Roger McClellan

Psychiatry Residency of Medicine at Dartmouth
Psychiatry Residency at Naval Medical Center, Portsmouth, VA
Member, Tuscarora Nation (Bear Clan)
AAIP Standard Membership

Shannon Renee Zullo

MD, University of Arizona
UCSF Dermatology resident, Chair of AMA Minority Affairs Section
Navajo
AAIP Standard Membership

Tyler Freeman

MD, University of Oklahoma (no diploma not sent, but medical license was)
Family Medicine Resident, Great Plains FM
Choctaw Nation of Oklahoma
AAIP Standard Membership

Motion to accept Tyler Freeman to accept on the condition of the receipt of his MD degree

Motion to approve all members as full and associate members by Allison Kelliher, second by Lori Alvord, Motion approved

- V. **Financial Report/comments:** Dr. Blair Matheson, Treasurer reported the minimum for the rooms has been met, AAIP is not going to have that big penalty like last year. AAIP will be making money on that part. By November, AAIP will get most of the bills in September, October and early November will begin getting things paid and should be in the black by a decent amount this year. Any questions for Blair about the finances or fundraising Dr. Alvord comments that Lukejohn and Blair and people probably not even aware of, have worked really hard with the communities down in this area and in addition to our members coming, that we have additional people from tribes coming as well. Dr. Alvord wanted to applaud all the hard work being done. Dr. Day stated it's been a great team effort, we're hoping it'll be a good turnout in San Diego especially from the local tribes and the leadership there. Tom had one comment that whether you want to insert or to have this as a point and that is the extra funding that we got through Sam Horton MD on that class action. Transition to Executive Director Report

- A. Executive Director Report – Tom Anderson reports:
AAIP received a FedEx letter containing a check and attached to the check was information from an attorney regarding a class action lawsuit where the proceeds were to be split between AAIP and a Latino organization. A member physician, Sam Horton, who is retired now, and used to be at Claremore, Oklahoma had filed a class action and they/he prevailed and AAIP's half is \$68,000 that went to the AAIP bottom line to unrestricted funding. That was something new that was unexpected that certainly will help enhance AAIP's bottom line. Tom shared this with Dr. Day and Dr. Matheson but wanted to share with the board as well. The

check said proceeds from a custodian account out of California that was sending the funding and it said on the check proceeds from the suit. Dr. Day commented since we got this windfall it was a perfect time because we're still in our discussions for NNAYI and this will actually help us to really solidify having the program next year definitely for summer of 2024 and then hopefully for the summer of 2025. We were able to use a little bit of the money for students for this year's annual meeting, it came at a perfect time and is going to help with a lot of AAIP's student programming. Dr. Lawrence comments she knows Sam Horton, he was actually one of her mentors when she was going to University of Arizona. He's a general surgeon and at that time employed at the Phoenix Indian Medical Center and he's a really nice guy, that's great that he did that he included AAIP in part of the proceeds, he was active in AAIP many years ago and haven't seen him for a long time. Dr. Matheson stated the lawsuit was actually against Molina Healthcare and regarding unsolicited emails trying to recruit some different things and they ended up losing and settling. Molina Healthcare indicated it was somebody acting under Molina's name sending out unsolicited emails.

Tom reports that AAIP staff has been heavily engaged in annual meeting in taking care of all the little details and getting things organized. We've got a few requests since the room deadline to get rooms has passed, Dr. Day had shared this morning that the rates have gone up to \$400 a night from the \$269 conference rate. Dr. Martinez has arranged for Miss Indian World to be at the conference. Although, Dr. Martinez is still working on it and is required to answer a few more questions. She called the pow wow committee to make sure they wouldn't be offended if AAIP is bringing her to the pow wow and they were so excited and it establishes a great reputation for AAIP, that we're the ones helping to facilitate her coming and then she's going to the pow wow and be present as Miss Indian World.

Tom reported that AAIP has applied for a no cost extension regarding a subsidy grant in the amount of \$500,000, that was due to COVID, since we could not implement a lot of the programs. We've talked to the program officer, submitted required paperwork and is not expecting any issues to get a six-month extension and AAIP has a plan in place.

AAIP has applied and collaborated with the Sac & Fox Nation of Oklahoma on the 988 program and in March we're going to be applying for another SAMSHA PFS grant that will take the program that we're just completing to the next level. AAIP has developed a national model and is going to implement and hopefully collaborate with another local tribe probably the Sac & Fox Nation. Dr. Day - any questions or comments for Tom about the executive report. Tom - For five years when I first come on board, we were able to get a grant from SAMSHA and it was working with Dr. Shaw and the Osage Nation regarding a substance use prevention with the Osage County Native youth. Over the five years, we have developed a model that can be utilized around the country for substance use prevention by providing trainings as well as media outreach. AAIP hopes to apply for another award in March with another tribe and implement this model that we've developed. Dr. Alvord really applauds the work that's gone into this and the fact that the model can potentially be done with other tribes moving forward.

Tom also reports that IHEART is one of the subcommittees of AAIP developing workforce development and an initiative developed a few years ago under Dr. Owen's administration. We've collaborated with AAMC on a grant to Robert Wood Johnson Foundation and was awarded about \$1,000,000 for 3 years and included AAIP to oversee an operations manager or operations director position for the IHEART program. The operations manager will be leading outreach in some regional areas where physicians will be solicited to head up workforce development. With that AAIP will get approximately \$100,000 a year through this initiative. Dr. Martinez has been actively involved which has been on a shoestring budget and hopes that this is just the first step to get them started from K through 12 all the way up to healthcare professions. It's exciting that the funding pays for the national hub which will be based at AAIP and a marketing person that will also help with showing all the workforce programs in the country so students can connect with them and we will know what everybody's doing. It's just the beginning and each region is modeled after IHS regions and will receive some funding for a part time person, it's like planting the seeds. There's so much work to be done, Mary and her team are going to be presenting at the annual meeting on this so we'll learn more about it as well in the next few weeks.

1. Committee & Liaisons Updates

Standing Committee's as identified in Bylaws are

- a) Governance/Election: CHR-Luke Day MD – Will discuss in annual meeting report
- b) Rites & Ceremonies': CHR-Lynnae Lawrence MD; Allison Kelliher MD. Will also discuss in annual meeting report
- c) Finance Committee: CHR-Blair Matheson MD - Dan Calac MD – completed
- d) Membership Committee – (Antoinette Martinez MD) New applicants - completed
- e) Policy & Legislation: CHR-Yvette Roubideaux MD, Dan Calac MD, Antoinette Martinez MD, Brian Thompson MD, Melvina McCabe MD
No report for this committee

V. **New Business**—Luke Day MD, President

Annual Meeting 2023 San Diego Updates

- a. Planning Committee - Reminder tomorrow night regarding the next annual meeting planning meeting at 6:00 PM Pacific time and have a final one the following week to finalize a lot of the details.
- b. Hotel Room nights – AAIP did meet the quota for our percentage that is needed and actually went above it, at 87-88% and that probably even got up a little bit higher after that. There still are some rooms available at the hotel but as Tom had mentioned it's something about \$400 a night so could be a

bit cost prohibitive but also trying to look in surrounding areas or surrounding hotels to see what might be able to accommodate members who might not be able to get into that hotel.

c. Fundraising – AAIP is still continuing to do quite well, we're now at the \$200,000 mark and expect some more fundraising dollars to come in after that.

d. Student Funding - AAIP has been able to fund 24 students to attend the meeting of every medical student and residents who applied were able to get funding to come to the meeting itself. IHS has also funded some students as well to attend the meeting.

e. Agenda - The agenda is fairly solidified a couple of things - one all of plenary speakers except for one which is Dr. Acosta who is unable to attend. All breakout sessions are coming together and then our evening events are coming really together as well including the opening luncheon. And excited about the awards that are being handed out, the entertainment and the cultural night. It's going to be an exciting event and also putting together the agenda for the business meeting and will circulate that among the board to see if there are other items that people want to include. But also, in case you might have to present at the meeting, will let people know if they're on the list sometimes in years past but if you don't want or don't feel like there's updates we don't have to include you on it. Dr. Day will start circulating that next week.

f. Moderators – Request for moderators for sessions, historically the board helps to moderate morning or afternoon sessions for the plenary and also board members helped moderate the breakout sessions as a moderator within the room. Once the agenda is finalized which will probably do this week and circulate to the board. Asking if any of you have any restrictions about specific days and definitely won't schedule you if you're scheduled to do a breakout. Can have you be the moderator in the room just in the beginning but are there any other objections or days that people preferences in terms of being moderator? Dr. Alvord reported she won't be there until later in the day on Thursday but available Friday or Saturday. Dr. Kelliher reports she is on a couple panels such as doing American Heart summary with Jason Deen and working with Nicole Stern on a presentation plus the IHEART session. But happy to do whatever to help

g. Rites & Ceremonies - Dr. Kelliher presents her most recent update and thanks everybody for the great team effort in putting together a plan thus far. Highlighted in light gray are the Rites and Ceremonies responsibilities including Women's and Men's retreat support. These events will be open to LGBTQ two plus and non-binary identifying people and to make that very apparent during both events during introductions. Facilitators Antoinette and Lukejohn will allow participants to have those safely discussed. Also, planning Talking Circles and have discussed bundle making in the form of material ribbon or twine and things to put in the bundles such as medicine plants, beads or seeds or putting buttons and beautiful stones. The Women's will feature a giveaway which is describe as bring your own items and announce to our participants so they can prepare. Seeds and stones also bolo ties if the men want to have a giveaway as well. But it's really fun to give away and people look forward to it and having nice or gently used things or just little things so that if people forget to bring their own or

didn't get the memo that it's not something too expensive but it's something useful that they can bring home and recycle or upcycle.

h. Prayers & Opening Ceremony – An opening luncheon from 11:45 to 1:30 involve several different events, the posting of colors first followed by an opening song. A question mark here is the posting of the colors in a sort of solemn way, then have an official prayer after that, want to make sure everyone's on the same page. There's an acknowledgement and a celebration of San Diego County tribes and it was suggested that there is a collaboration between an ANAMS welcome and Lukejohn welcome. Defer for the specific details of how we work that out and open to ideas. Dr. Martinez wanted to add that if Miss Indian World is able to come, it would be nice to introduce her at the opening. In the paperwork, Miss Indian World will attend the opening luncheon and the presidential reception and she will be engaging with people during that time. It would be acknowledgement of her artwork and also specific questions. The presentation of the graphic elements, Miss Indian World acknowledgement of the great art and as far as timing and expectations we should probably communicate pretty clearly with the folks. Others, the singers and the person who's coordinating this song and Lukejohn being the MC during this time.

Dr. Day was planning to be the moderator. The posting of the colors is confirmed, the opening prayer, Dr. Molina has agreed to do it, the bird singers, and are working on having a welcome from one of the local tribes, the acknowledgement and the celebration of the San Diego County tribes. Also, trying to get as many representatives from each of the tribes in the Southern California area, have them all come on stage but if not will acknowledge them. Dr. Day likes the idea of recognizing the artwork and Miss Indian World acknowledgement followed by the ANAMS and AAIP welcome.

Dr. Alvord had two questions 1) the Miss Indian World artwork regarding what that's all about and 2) are we going to get the tribal flags. Dr. Day stated that requests have been made to all of the 14 or 15 nations in the Southern California area. Dr. Day has not heard back but is hopeful in the next few weeks we might be able to get something together. Dr. Alvord stated she misheard that somebody had all the flags and was loaning us a collection, it's a lot of work to get each tribe to send a flag. Dr. Kelliher stated it's a process to engage with tribes individually regarding the flags.

i. Conference Artwork - Dr. Kelliher displayed the new logo and art for the conference which was done by Miss Indian World. Dr. Kelliher explained the perspective that seeing the back of the head, looking forward or forward thinking, the ancestors, the stars and all the elements. Dr. Martinez also explained the person in the artwork is a representation of the brush dance medicine woman. The design on the cap, Miss Indian World says, is about family and everything she is and looking out to the future.

j. Conference Schedule - Dr. Kelliher shares the schedule and states there are no other events after the welcome that require Rites and Ceremonies business. Friday is the fun walk and a continental breakfast and don't have a prayer mentioned for that time. There's an opening blessing and welcome at 8:00 a.m. after breakfast and a sponsored luncheon, Power of Collaboration, that could be considered a blessing and the presidential reception with the silent auction. If you want to contribute to silent auction get your items together and be sure to fill out your tax deduction donation paperwork which

Margaret just emailed today or recently. Any ideas or thoughts about the opening blessing on this Friday, September 8th. So far, we have Dr. Molina, bird singers and Miss Indian World future artist that's going to heal the universe along with our future members. Then day two might be nice to have some ideas for opening blessing and someone who wants to help us reach out but we can also table that until tomorrow's meeting. Dr. Martinez comments don't know if anyone has reached out to Chris Stevers who is the Chair of Pauma Valley and did the opening prayer for the California Medical Associations House of Delegates last year at PAUMA. Dan Calac was going to reach out to him to see if he could do it. Dr. Day will send him a text tomorrow

k. Student/physician Mixer & Presidential Reception - Dr. Martinez asked when the flower dance will be done, Dr. Day states that's Thursday night for the mixer and also comments that he is OK for the presidential reception. The Tushmal Singers will be performing at the Presidential Reception and also have someone that Dan had recommended who does the flute. Also, might have one other performer and have the awards, the silent auction some items that are coming in, but thank you Allison for reminding us to bring stuff as well. We also get a lot more auction items when people arrive however we're OK for the presidential reception. Dr. Kelliher states she is becoming aware that for the physician mixer there might be entertainment events. Logistically thinking about it in case you need help handing things out gifts, we want to support you while you're shaking hands and being a star. Don't hesitate to remember that we can have moderators during these times. Dr. Martinez states that she will report get back about any food from California because Cutcha thought that she could track down good acorns not just acorn flour from the store. Handpicked acorns that are well cleared of the tannic acid are so good and can always bring a little smoked salmon. The flower dance, Catcha be there, another adult and then Dr. Martinez.

l. Initiation Ceremony – Will need to create e-mail information for new inductees and also ensure that we're prepared for the ceremony with sponsors so that new inductees know to sign up with their sponsors. There were some specific questions regarding the location for the initiation ceremony and Tom and team are working on that and get back to us with that regarding a specific space as to avoid the police and such. Dr. Day states that Fiesta Island is nearby, a 13 minute Uber drive, but it's right on the water. Dr. Kelliher states that transportation will be needed and to know where to go and create an announcement to be sure to have that at the registration table. Christine White and Jennifer Edwards have volunteered to help but really happy for others to be present if you were able. Dr. Lawrence can be there as well. Dr. Kelliher comments that moving forward whether you have a student or not she appreciates the support.

J. Saturday Events - The opening blessing and welcome on Saturday if there are any ideas, open to taking them now or also hearing more tomorrow. Dr. Day reports that for the closing at the end Dr. Molina has agreed to open and close the meeting for us. Dr. Kelliher stated we'll need his bio and updated headshot. It only leaves any particulars that we want to coordinate for the pow wow but a lot of this is taken care of. Dr. Lawrence comments it is listed as ground dance instead of gourd dance. Dr. Alvord had a question about the blessing, historically are these are the blessings done by people from the community or from our own membership or is it a mixture or whatever the people planning want it

to be. Dr. Kelliher can only speak from her experience on Rites and Ceremonies which is that Cross Cultural tends to be very much local knowledge bearers and from annual meetings it's often local leaders but it can be AAIP leaders or it can be anyone who's a national leader. Dr. Day comments that's how we try to approach this is to reach out to local leaders in the area to help us and have not been too successful and that's what we thought of Dr. Molina since he's going to be one of the head dancers. He would be perfect and he's played this role for cross cultural and even in an annual meeting in the past and so he was gracious enough to open and close the meeting for us. Dr. Kelliher comments the other complexity here is that because Sequan is having a pow wow at the exact same time as our event, a lot of folks are going to be busy as well, that's another complexity to consider.

k. Pow Wow/Gourd Dance - Dr. Lawrence's question regarding the arrangement for gourd dancing at the Sequan Pow Wow before their grand entry and if they had a drum or if a drum has been arranged to do the gourd dancing. Also, what are the plans for acknowledging them after the gourd dancing before or after it's concluded. Dr. Kelliher responds that the AAIP team is working on coordinating and can determine exchange and honoring depending on what they are supposed to be gifted and paid. Dr. Lawrence says it's a good pow wow and they usually have some Southern drums, we can ask Julie if she knows what Southern drums are coming if they'll be able to help with the gourd dancing and acknowledge them or do something because it is going to be before grand entry when they start their pow wow. Tom states he has been in contact with Julie on this and she's the one who suggested doing the AAIP gourd dance right after the grand entry. She's very hospitable and very congenial so we're fortunate that Sequan is being gracious and accepting AAIP. Also, have Tim Tall Chief, who has presided over more than twenty of our pow wows and is going to share the responsibility by talking about AAIP, the gourd dance and invite people to participate. The only other question that Dr. Molina will serve as our head man and certain if we've got a head lady for the gourd dance you need to share that with the Julie. because they have their own head staff at Sequan. Dr. Lawrence may reach out to her and ask if there's a southern drum that would be able to sing the gourd dance songs for us. Tom stated we've had that conversation and she assured me. Dr. Alvord does it have to be like a full big drum or can it be the hand drum. Dr. Kelliher thanks Tom for confirming for been in touch with Julie and the Sequan pow wow folks who will have already had several days of pow wow and AAIP will be joining them for a specific gourd dance and have drummers and singers who will support us. But we have yet to define our lead female dancer for the AAIP dance portion which will be occurring between 6:30 and 10:30 and Sequan will be helping to provide us transportation and this is on Saturday.

Dr. Day reminds everyone of the planning meeting tomorrow which is second to last meeting at 6:00 PM Pacific Time. Dr. Alvord could request an e-mail of the latest agenda the one that was discussed tonight.

Dr. Lawrence looked at the Sequan Pow Wow flyer and their host drum is Showtime, a northern drum from South Dakota. Dr. Lawrence - there's plenty of gourd dance singers around the San Diego area that'll show up but want to make sure they show up and last minute try to get some singers together and since it's not on their pow wow flyer there will be a gourd session so gourd dance singers will show up. Dr. Day stated we'll definitely work on that.

l. ANAMS Raffle - Dr. Alvord, has one update, the blanket that is used for the raffle there was a suggestion to use an 8th Generation blanket. However, they do have quite a few in the throw size, throws are smaller and they are quite beautiful but they're smaller but she has access to a very large assortment of Pendletons nearby and can pick up a Pendleton rather an Eighth Generation that would be smaller. Dr. Alvord will provide a blanket for the raffle for ANAMS has every year to raise money for their group. Dr. Martinez is in the middle of purchasing a star quilt for the silent auction unless it should have it for the raffle. Dr. Alvord comments she could get an Eighth Generation throw for our silent auction if that's a better choice. If the throw can't come in in time, Dr. Alvord will pick up a very nice Pendleton and the star quilt for auction might actually raise more money.

m. New Business/Other Items - Dr. Day states it's the end of the agenda unless there is any new business or other items people wanted to discuss. He will send out the updated agenda before tomorrow's planning meeting but again appreciates everyone's help on putting it together. It's coming together very nicely just really excited about it and just really grateful for everyone's help. Any other final items people want to discuss. Dr. Martinez asked if nominations for the board voting slate is advertised in so much time before the conference. Dr. Day answered it did go out, was discussed, there is not a slate that does not mean that there will not be people who will be nominated. It'll be nominations on the floor and received several inquiries from people who are considering it but there is not a formal one yet but on the day of it there always is. Dr. Alvord had a question about the protocol and do we not have a governance committee that usually proposes board members. Dr. Day apologizes just planning the annual meeting, ran out of time and was unable to bring the group together so did the call out via e-mail for people to select names and there was not any formal name. Dr. Alvord will probably be rotating off but as a senior advisor to the president, should look at active members and see who you would like to be on the board for next year and a more active role in trying to get those people to run for the board. An effective board has to have people who get things done you know and who you can work with. Dr. Day appreciate that's always a great point but want to make sure everyone gets along on the board. This has been a phenomenal board as well that has really worked well and so definitely would love to continue to recreate that. Any other final questions or comments getting exciting and the countdown has begun.

V. Adjourn

Next scheduled AAIP Executive Board Meeting is Wednesday September 6, 2023 at 6 PM Pacific / 8:00 PM Central. (Reuse monthly AAIP Board Zoom meeting link and call numbers if unable to attend Annual Meeting Board Meeting.)